



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes May 16, 2024 - 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilmember Artie Baker- via Zoom
Councilmember Chris D'Ambro
Councilmember Ellen Vomacka
Councilmember Jennifer Weaver

Also Present: Matt Harris, Superintendent of Highways
Danielle Cowin, Town Clerk
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town
John Nett, Police Commissioner
Lindsay Buck, Sr. Planner
Paul Male, Engineer

Absent/Excused: None to be heard.

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin, Town Clerk took the roll call.

Adoption of Minutes:

Motion by Councilmember Vomacka and seconded by Councilmember Baker to adopt the minutes of May 2, 2024.

Motion carried.

Agenda Items

- Resolution No. 33 of 2023 (Tabled 2023) Making a SEQRA Determination Regarding its Proposed TDR Local Law
- Resolution No. 34 of 2023 (Tabled 2023) Adopting Local Law ___ of 2023, a Local Law Adopting a Transfer of Development Rights Program for the Town of Stillwater
- Resolution No. 61 of 2023 (Tabled 2023) A Resolution Authorizing the Supervisor to sign Ambulance Service Contract – Pending)

Resolution No. 30 of 2024

A Resolution Authorizing Highway Superintendent to Advertise for Gas, Diesel Fuel, Heating Oil and Propane

Introduced by: Supervisor (Highway Superintendent)

WHEREAS, Highway Superintendent Harris recommends that he be authorized to solicit bids now for Gas, Diesel, Heating Oil and Propane to lock in today’s price; and

WHEREAS, the Town Board agrees that it would be prudent to do so;

Now, therefore, be it

RESOLVED, that the Highway Superintendent is hereby authorized to solicit bids with the assistance of the Town Clerk, for Gas, Diesel, Heating Oil and Propane to be provided to the Town to be opened at the June 6, 2024 Town Board Meeting.

A motion by Councilmember D’Ambro, seconded by Councilmember Vomacka, to adopt Resolution No. 30 of 2024.

A roll call was taken on Resolution No. 30 of 2024 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D’Ambro	YES
Councilmember Weaver	YES

Resolution No. 30 of 2024 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on May 16, 2024.

Public Input None to be heard.

Other Business

Councilmember Vomacka stated the Grand Opening for Ugly Ice Cream and ribbon cutting with the Chamber of Mechanicville/Stillwater will be held on Friday May 31, 2024. Discussion was held by the board regarding safety concerns of a car show, parking, and concluded it was not a safe location for a bounce house.

A small car show, face paintings, giveaways and a barbershop quartette will be at the day of the event. All activities will be from 2-6pm. Ellen will ask for an insurance rider and event permit.

The Board discussed E-Waste Electronics day with concerns of the rental unit for the contents.

Supervisor Kinowski stated an error was posted in the Express newspaper for the Global Foundries. All recipients were printed instead of the actual winners of the awards. The Express newspaper will highlight that in the next printing.

Councilmember Weaver stated the Town Clean-up Day is this Saturday 7am- 2pm.

Town Clerk Cowin noted elected officials were invited to ride on the float for Memorial Day parade. Seats are getting installed this week. Please wear Town shirts and bring candy to throw. The Village elected officials will be joining us.

Police Commissioner John Nett read the police report for the month of April. See specifics attached.

The Building Department, Lindsay Buck and Paul Male are seeking Town Board input on short term rental agreements and In-Law Apartments in the Town of Stillwater. They wanted to clarify the difference between the two.

The Building Department has been receiving numerous requests for in-law apartments for grandparents or children who are not able to live on their own or just wish to live with their relatives. At this time, there is no way to accommodate these requests under the Zoning Code. It is our intention to modify the Section 210 of the Zoning Code to allow these uses. The goal is to allow modifications to the home to allow a separate living space without creating a separate and distinct living unit. Should they be allowed in all of the Town zoning districts?

Short Term Rentals are not currently regulated, however, there are many homes in the Town that we are aware of that rent out their homes during the course of the year. A copy of a short-term rental agreement from the Town of Chester, Orange County was discussed as a possible template for Stillwater. It covers the basic concerns, including life safety provisions, insurance, septic systems, etc. We would propose an Annual Operating Permit to address those issues. Jim Trainor brought up concerns about liability that the Town may have if we were to regulate short term rentals.

Much discussion was held among The Board to include: no code or regulations currently in process, applications, fees and operating permits. Proposed local laws and changes to the Zoning Code will be prepared by the Building Department and La Bella with input from Jim Trainor and forwarded to the Town Board for review and possible action.

Audited Claims

The Town Clerk presented the following for the Town Board review.

General	\$20477.08
Town Outside	\$16381.90
Highway	\$60566.85
Water	\$2939.43

Prepays for May

General A Fund	\$46497.16
General B Fund	\$27494.65
Highway	\$ 40370.37
Capital Projects	\$10611.85
Lighting	\$1554.85

Water/Sewer	\$31203.62
Trust & Agency Fund	\$113909.29
TOTAL	\$169041.79

Motion by Councilmember Vomacka and seconded by Councilmember D'Ambro to pay the audited claims.

Motion carried.

Adjournment

Motion by Councilmember D'Ambro and seconded by Councilmember Weaver to adjourn into executive session to discuss PSC contracts at 8:05 pm. **Motion carried.** (Note: The Town Board will not resume back into the regular Town Board meeting.)

Respectfully submitted by,

Danielle Cowin, Stillwater Town Clerk

11034 16, 2024



**TOWN OF STILLWATER, NEW YORK
POLICE COMMISSION**

Police Activities Report for April 2024

Stillwater Police Department Activities Report for distribution to the Town Board, the general public and to be posted in The Mechanicville Express

Patrol Miles	5785
Fuel Used	408
Complaints & Request for Service	86
Closed by Investigation	85
Open Cases	1
Follow Up Investigations	18
Arrests	11
Use of Force	0
Tickets Issued	57
Motor Vehicle Crashes	6
Assist Other Agencies	15
Property Checks Conducted	123
Special Events / Details	7
Meetings & Training	5
Request for Records	7
Portable Radar Unit Placement	0
Sexual Offenders Registered	3
Total Call for Services	263

Respectfully submitted,

John Nett
Police Commissioner
(Signed Copy on file)