



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes May 2, 2024 - 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilman Artie Baker- via Zoom
Councilman Chris D'Ambro
Councilwoman Ellen Vomacka

Also Present: Matt Harris, Superintendent of Highways
Danielle Cowin, Town Clerk
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town

Absent/Excused: Councilwoman Jennifer Weaver
John Nett, Police Commissioner

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin, Town Clerk took the roll call.

Adoption of Minutes:

Motion by Councilperson Vomacka and seconded by Councilperson D'Ambro to adopt the minutes of April 18, 2024.

Motion carried.

Agenda Items

Resolutions 33-34 and 61, tabled from 2023
Resolutions 27-29

Resolution No. 33 of 2023 (Tabled 2023) Making a SEQRA Determination Regarding its Proposed TDR Local Law

Resolution No. 34 of 2023 (Tabled 2023) Adopting Local Law ___ of 2023, a Local Law Adopting a Transfer of Development Rights Program for the Town of Stillwater

Resolution No. 61 of 2023 (Tabled 2023) A Resolution Authorizing the Supervisor to sign Ambulance Service Contract – Pending)

Resolution No. 27 Authorizing Municipal Cooperation Agreement to participate in the NYCLASS program

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o”) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Town of Stillwater wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS, the Town of Stillwater wishes to assure the safety and liquidity needs of their funds.

Now, therefore, it is hereby

RESOLVED, That Edward D. Kinowski, Supervisor of the Town of Stillwater will be the point of contact and is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Agreement Amended and Restated as of March 28, 2019.

A motion by Councilman D’Ambro, seconded by Councilwoman Vomacka, to adopt Resolution No. 27 of 2024.

A roll call was taken on Resolution No. 27 of 2024 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D’Ambro	YES
Councilwoman Weaver	ABSENT

Resolution No. 27 of 2024 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on May 2, 2024.

Resolution No. 28 A Resolution Closing Graves Road for a Road Race

WHEREAS Dustin Giardino of Graves Road has requested permission to close Graves Road for a road race conducted primarily for members of the deaf community on June 1, 2024 for approximately two hours, from 4 pm to 6 pm; and

WHEREAS Mr. Giardino will provide adequate parking and restroom facilities on his own five-acre property for the expected attendance of approximately 100 people; and

WHEREAS Mr. Giardino and/or the Town Highway Department will notify the impacted properties along Graves Road of the road closure in writing not later than 10 days prior to June 1st; and

WHEREAS Mr. Giardino agrees that each participant in the race on the Town road will sign a waiver of liability releasing the Town of Stillwater from any claims for injuries or property damage while participating in the event.

Now, therefore be it

RESOLVED, that the Town Board hereby approves of the closure of Graves Road on June 1, 2024, from 4pm to 6pm, by Dustin Giardino of Graves Road, for a road race primarily to be conducted for members of the deaf community, on the following conditions:

1. Mr. Giardino will provide adequate parking and restroom facilities on his own five-acre property for the expected attendance of approximately 100 people;
2. Mr. Giardino will notify the seven impacted properties along Graves Road of the road closure in writing not later than 10 days prior to June 1st;
3. Mr. Giardino agrees that each participant in the race on the Town road will sign a waiver of liability releasing the Town of Stillwater from any claims for injuries or property damage while participating in the event; and
4. Mr. Giardino will coordinate with the Town Highway Department for proper safety and equipment to close the road.

A motion by Councilman D'Ambro, seconded by Councilwoman Vomacka, to adopt Resolution No. 28 of 2024.

A roll call was taken on Resolution No. 28 of 2024 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Weaver	ABSENT

Resolution No. 28 of 2024 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on May 2, 2024.

Resolution No. 29 Budget Adjustments

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET IMPACT STATEMENT: as stated above

BUDGET ADJUSTMENTS/ TRANSFERS			
B-7140.2	Parks Contractual	Parts for Glen Hollow Park playground	-5,000.00
B-7140.4682	Browns Beach	Parts for Glen Hollow Park Playground	-5,000.00
B-7140-4683	Glen Hollow	Parts for Glen Hollow Park Playground	10,000.00
B-1440.443	Engineering Fees	Open Space Plan	6500.00
B-599	Fund Balance-Open Space	Open Space Plan	6500.00

RESOLVED, that the above budget adjustments and transfers are hereby approved.

A motion by Councilman D'Ambro, seconded by Councilwoman Vomacka, to adopt Resolution No. 29 of 2024.

A roll call was taken on Resolution No. 29 of 2024 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Weaver	ABSENT

Resolution No. 29 of 2024 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on May 2, 2024.

Public Input – None to be heard.

Other Business

Matt Harris, Highway Superintendent, stated Graves Road for marathon run will be closed and his department will pass out flyers to the area residents and supply two highway employees for traffic.

Councilperson D'Ambro noted SACC board has not gotten back to them in regards to the contract, so he will reach out again next week.

Councilperson Vomacka stated the Blockhouse roof will be replaced and is in the progress of getting a quote from Erie Material.

Ugly Rooster ice cream will be serving food and ice cream at Browns Beach. Opening day is May 3, 2024.

Town wide clean up is Saturday May 18th from 7am-2pm.

Clerk Cowin stated family day monthly committee meetings have begun and vendors are confirming the date for September 14th.

Audited Claims

The Town Clerk presented the following for the Town Board's review.

General	\$9735.40
Town Outside	\$34399.92
Highway	\$17236.50
Water	\$3028.86

Motion by Councilperson D'Ambro and seconded by Councilperson Baker to pay the audited claims.

Motion carried.

Adjournment

Motion by Councilman D'Ambro and seconded by Councilman Baker to adjourn into executive session to discuss vendor contract 7:25pm.

Motion carried. (Note: The Town Board will not resume back into the regular Town Board meeting.)

Respectfully submitted by,

Danielle Cowin, Town Clerk