



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes December 7, 2023 - 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilman Artie Baker- via Zoom
Councilman Chris D'Ambro
Councilwoman Ellen Vomacka

Also Present: Matt Harris, Superintendent of Highways
Danielle Cowin, Town Clerk
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town

Absent/Excused: Councilwoman Valerie Masterson
John Nett, Police Commissioner

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin, Town Clerk took the roll call.

Adoption of Minutes:

Motion by Councilperson Vomacka and seconded by Councilperson D'Ambro to adopt the minutes of November 16, 2023.

Motion carried.

Agenda Items Resolutions No.76-80 of 2023

RESOLUTION NO. 76

A Resolution Regarding Budget Adjustments

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET IMPACT STATEMENT: as stated below.

<i>BUDGET ADJUSTMENTS/ TRANSFERS</i>			
<i>A-1910.4</i>	<i>Unallocated Insurance</i>	<i>Budget Increase</i>	<i>2000.00</i>
<i>A-9060.8</i>	<i>Medical Insurance</i>	<i>Budget Increase</i>	<i>-2000.00</i>
<i>A-8510.4</i>	<i>Community Beautification</i>	<i>Budget transfer</i>	<i>1000.00</i>
<i>A-1345.4</i>	<i>Grant Writing</i>	<i>Budget transfer</i>	<i>-1000.00</i>
<i>B-1910.4</i>	<i>Unallocated Insurance</i>	<i>Budget adjustment</i>	<i>2000.00</i>
<i>B-9060.8</i>	<i>Medical Insurance</i>	<i>Budget adjustment</i>	<i>-2000.00</i>
<i>SW-9060.81</i> <i>SW-9010.81</i>	<i>Medical insurance</i> <i>Retirement</i>	<i>Budget increase</i>	<i>210.00</i> <i>-210.00</i>
<i>SW-9060.83</i> <i>SW-9010.83</i>	<i>Medical Insurance</i> <i>Retirement</i>	<i>Budget Increase</i>	<i>115.00</i> <i>-115.00</i>
<i>SW-9060.84</i> <i>SW-9010.84</i>	<i>Medical insurance</i> <i>Retirement</i>	<i>Budget Increase</i>	<i>60.00</i> <i>-60.00</i>
<i>SW-9060.86</i> <i>SW-9010.86</i>	<i>Medical Insurance</i> <i>Retirement</i>	<i>Budget Increase</i>	<i>70.00</i> <i>-70.00</i>
<i>DB-5110.4</i> <i>DB-2401</i>	<i>Maintenance of Road</i> <i>Use of Money &* Prop</i>	<i>Increase Budget</i> <i>Increase Budget</i>	<i>40000.00</i> <i>40000.00</i>

NOW, therefore, be it

RESOLVED, that the above budget adjustments and transfers are hereby approved.

Motioned by Councilperson Chris D'Ambro, seconded by Councilperson Ellen Vomacka, to adopt Resolution No. 76 of 2023.

A roll call vote was taken on Resolution No. 76 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	ABSENT

Resolution No. 76 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 7, 2023.

RESOLUTION NO. 77

A Resolution to Adopt Year End Budget Transfers and Corrections

Introduced by: Supervisor

WHEREAS, certain year end budget transfers and corrections to contingent appropriations should be undertaken to maximize the use of 2023 appropriated funds; and

WHEREAS, the Office of Fiscal Management will work with the Supervisor to finalize all transactions for fiscal close-out, ensure the necessary transfer and use of unexpended balances to balance the 2023 budget, make corrections to contingent appropriations with the 2023 budget, adjust the distribution of sales tax revenues between B and DB Funds, as required by the board, and encumber the necessary funds to pay unpaid 2023 obligations.

Now, therefore, be it

RESOLVED, that the Town Board hereby approves the described year end budget transfers, corrections to contingent appropriations and adjustments to the distribution of sales tax revenues; and be it further

RESOLVED that the Town Board hereby directs the Office of Fiscal Management to work with the Supervisor to make the appropriate transfers and corrections and annotate the same in the Town's financial records.

Motioned by Councilperson Chris D'Ambro, seconded by Councilperson Ellen Vomacka, to adopt Resolution No. 77 of 2023.

A roll call vote was taken on Resolution No. 77 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	ABSENT

Resolution No. 77 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 7, 2023.

RESOLUTION NO. 78

A Resolution Increasing Ambulance Billing Rates for 2024

Introduced by: Supervisor

WHEREAS, the Malta-Stillwater EMS has requested approval of its billing rate increases of 5% for patients it transports in 2024; and

WHEREAS, the EMS's equipment and operations have been increasing in cost since the last rate increase in 2022.

NOW, therefore, be it

RESOLVED, that the Town Board hereby approves the following ambulance billing rate increases for the Malta-Stillwater EMS effective January 1, 2024 as follows:

Mileage: \$24 to \$25/mile
Basic Life Support Transport: \$1000 to \$1050
Advanced Life Support Transport: \$1275 to \$1339
Advanced Life Support 2 Intercept: \$1475 to \$1549
Advanced Life Support Intercept: \$500 to \$525
Specialty Care Transport: \$2500 to \$2625
Refused Medical Aid/Transport: \$50 to \$55
Advanced Life Support Refused Medical Aid/Transport: \$200 to \$210
Motor Vehicle Accident Refused Medical Aid/Transport: \$500 to \$525

Motioned by Councilperson Chris D'Ambro, seconded by Councilperson Ellen Vomacka, to adopt Resolution No. 78 of 2023.

A roll call vote was taken on Resolution No. 78 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	ABSENT

Resolution No. 78 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 7, 2023

RESOLUTION NO. 79

A Resolution Approving the Purchase of Highway Equipment

Introduced by: Supervisor

WHEREAS, the Highway Superintendent has recommended the purchase of a 2023 Gradall XL4100 off NYS OGS contract PC69150, which does not require competitive bidding; and

WHEREAS, the purchase price will not exceed \$522,000.00 and will be paid for out of 2024 Budgeted funds.

NOW, therefore, be it

RESOLVED, that the Town Board hereby approves of the purchase of a 2023 Gradall XL4100 from NYS OGS contract PC69150 at a purchase price not to exceed \$522,000.00, to be paid for from 2024 Budgeted funds.

Motioned by Councilperson Chris D'Ambro, seconded by Councilperson Ellen Vomacka, to adopt Resolution No. 79 of 2023.

A roll call vote was taken on Resolution No. 79 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	ABSENT

Resolution No. 79 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 7, 2023.

RESOLUTION NO. 80

A Resolution Authorizing the Supervisor to Enter into a Contract and Lease with the Stillwater Area Community Services Center

Introduced by: Supervisor

WHEREAS, the Stillwater Area Community Services Center (hereafter "SACC") conducts various educational, recreational, and social programs for the residents of the Town of Stillwater; and

WHEREAS, the Town of Stillwater owns and maintains the building that houses the SACC; and

WHEREAS, the Town Board has determined that the activities conducted by the SACC are of benefit to the residents of the Town of Stillwater; and

WHEREAS, each year the Town Budget appropriates funds for the support of programs provided by and through the SACC; and

WHEREAS, the Town Board has reviewed the contract and approves of its execution.

Now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to enter into a Contract and Lease with the Stillwater Area Community Center, Inc. for the distribution of Town funds as approved in the Final 2024 Town Budget to the SACC for the years 2023-2026; and be it further

RESOLVED, that the disbursement of funds shall occur contemporaneously with the filing of an annual financial report by the SACC with the Town Board.

Motioned by Councilperson Chris D'Ambro, seconded by Councilperson Ellen Vomacka, to adopt Resolution No. 80 of 2023.

A roll call vote was taken on Resolution No. 80 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	ABSENT

Resolution No. 80 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 7, 2023.

Public Input

None.

Other Business

Councilperson Vomacka stated The Historian is working on finding a brick company to engrave bricks to start the program once again.

Highway Superintendent, Matt Harris, stated the Lohnes Road may become a closed road moving forward.

Supervisor Kinowski state a temporary fence will be built around the storm basins around the public safety complex.

Looking at having a grand opening in January at the new complex.

The Town board agreed to cancel the 2nd meeting scheduled for December 21, 2023

Motion by Councilperson Baker and seconded by Councilperson D'Ambro to cancel last meeting in December.

Motion carried.

Audited Claims

The Town Clerk presented the following reports for the Town Board review. The Town Clerk's Monthly report for November and the Financial Officer's report December 7th meeting and Prepaids from November 1st – December 5th, 2023

	General	\$16822.08
	Town Outside	\$21607.03
	Highway	\$142911.03
	Water	\$1849.40
	Trust & Agency	\$38.64
Prepaids:		
	General	\$166893.98
	Town Outside	\$60876.89
	Highway	\$156315.54
	Lighting	\$1629.76
	Sewer	\$28845.72
	Water	\$12207.25
	Capital Projects	\$151035.40
	Trust & Agency	\$18748.80

TOTAL

\$596553.34

Motion by Councilperson D'Ambro and seconded by Councilperson Vomacka to pay the audited claims.

Motion carried.

Adjournment

Motion by Councilperson Baker and seconded by Councilperson Vomacka to adjourn the Town Board meeting at 7:20 pm **Motion carried.**

Respectfully submitted by

Danielle Cowin
Stillwater Town Clerk