



# TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

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## Town Board Meeting Minutes November 2, 2023 ~ 7:00 PM at Stillwater Town Hall

**Present:** Supervisor Ed Kinowski  
Councilman Chris D'Ambro  
Councilwoman Ellen Vomacka  
Councilwoman Valerie Masterson

**Also Present:** Danielle Cowin, Town Clerk  
Matt Harris, Superintendent of Highways  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town  
John Nett, Police Commissioner

**Absent/Excused:** Councilman Artie Baker

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin, Town Clerk took the roll call.

### **Adoption of Minutes:**

**Motion** by Councilperson Vomacka and seconded by Councilperson Masterson to adopt the minutes of October 19, 2023.

**Motion carried.**

### **Public Hearing- Budget Preliminary 2024**

**Purpose:** To receive comments from the public on the preliminary budget for 2024.

With everyone having an opportunity to comment, (no public input), Supervisor Kinowski closed the public hearing at 7:05pm.

**Motion** by Councilperson D'Ambro and seconded by Councilperson Vomacka to close the public hearing.

\*Regular meeting\*

**Agenda Items** Resolutions: (#61 pending) # 66-69

**RESOLUTION NO. 66**

**A Resolution Authorizing the Supervisor to Sign An Agreement Regarding  
the Sale of the Ambulance Property**

Introduced by: Supervisor

WHEREAS, the Town is relocating the Malta-Stillwater Ambulance Corps to the new Emergency Services Building on County Route 76 as of December 1, 2023; and

WHEREAS, the Town Board wishes to sell the property currently used by the Ambulance Squad at 915 Hudson Avenue to utilize the proceeds toward the cost of constructing the new Emergency Services Building.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby declares the property at 915 Hudson Avenue to be surplus and no longer useful to the Town; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the attached Agreement with Anthony Pettograsso to sell the ambulance property for \$149,900.00 “as is”; and be it further

RESOLVED, that this Resolution authorizing the conveyance of Town real property is subject to a permissive referendum pursuant to NYS Town Law §§64 and 220; and be it further

RESOLVED, that the Town Clerk is hereby requested to publish a Notice of the Adoption of this Resolution to enter into a sale Agreement with Anthony Pettograsso in the Town’s official newspaper or other newspaper as required by law.

MOTION By Councilman D’Ambro, seconded by Councilwoman Vomacka, to adopt Resolution No. 66 of 2023.

A roll call vote was taken on Resolution No. 66 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Vomacka	YES
Councilman D’Ambro	YES
Councilwoman Masterson	YES

Resolution No. 66 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted November 2, 2023.

**RESOLUTION NO. 67**

**A Resolution Adopting the Final Budget for 2024**

Introduced by: Supervisor Kinowski

WHEREAS, the Town Board proposed its Preliminary 2024 Budget at a Public Workshop and at a Public Hearing on November 2, 2023, where the Budget was reviewed and comments from the public were solicited;

Now, therefore be it

RESOLVED, that the Preliminary Budget, a copy of which is on file at both the Supervisor's office and the Town Clerk's office, shall become the Final 2024 Budget and is hereby approved.

MOTION BY, Councilman D'Ambro, seconded by Councilwoman Vomacka, to adopt Resolution No. 67 of 2023.

A roll call was taken on Resolution No. 67 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 67 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on November 2, 2023.

## **RESOLUTION NO. 68**

### **A Resolution Accepting a Proposal for the Submission of a TAP Grant Application**

Introduced by: Supervisor

WHEREAS, LaBella Associates has recommended the services of Clothier Planning & Consulting of Lake George to assist the Town with the submission of a Transportation Alternatives Program (TAP) grant; and

WHEREAS, the project will help fill the funding gap needed to complete the development of a multi-use trail segment that would link the southern end of the existing Stillwater Trail to the City of Mechanicville line.

NOW, therefore, be it

RESOLVED, the attached proposal from Clothier Planning and Consulting to submit a TAP grant application for the Town of Stillwater is hereby approved in the amount of \$4000.

MOTION BY, Councilman D'Ambro, seconded by Councilwoman Vomacka, to adopt Resolution No. 68 of 2023.

A roll call vote was taken on Resolution No. 68 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 68 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on November 2, 2023.

**RESOLUTION NO. 69**

**Resolution Regarding Budget Adjustments**

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET IMPACT STATEMENT: as stated below.

<i>BUDGET ADJUSTMENTS/ TRANSFERS</i>			
<i>B-7140-4683</i>	<i>Glen Hollow contractual</i>	<i>Budget Adjust</i>	<i>1,000.00</i>
<i>B 7140.2</i>	<i>Parks</i>	<i>Budget Adjust</i>	<i>-1,000.00</i>
<i>A 3120.21</i>	<i>Police Equipment</i>	<i>Monies for appliances new psb</i>	<i>1798.00</i>
<i>A-4540.2</i>	<i>EMS equipment</i>	<i>Monies for appliances new psb</i>	<i>3096.00</i>
<i>A-1110.2</i>	<i>Justice equipment</i>	<i>Monies for appliances new psb</i>	<i>2596.00</i>
<i>A 9060.8</i>	<i>Hospital Insurance</i>	<i>Transfer for money for appliances psb</i>	<i>-7490.00</i>
<i>A-1110.2</i>	<i>Justice Equipment</i>	<i>Filing Cabinets new psb building</i>	<i>1183.88</i>
<i>A-1110.41</i>	<i>Justice Contractual</i>	<i>Filing cabinets new psb building</i>	<i>-1183.88</i>

MOTION BY, Councilman D'Ambro, seconded by Councilwoman Vomacka, to adopt Resolution No. 69 of 2023.

A roll call vote was taken on Resolution No. 69 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 69 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted November 2, 2023.

**Public Input**

K. Buchal Cty Rte. 75 asked the Board if the town is taking advantage of the LENS program. The New York License Event Notification Program (LENS) is an automated reporting system. It reviews the driver license records of your organization’s drivers and reports changes to you by email.

Supervisor Kinowski replied that the town does plan on implementing the program.

**Other Business**

Supervisor Kinowski thanked the highway department for repairing the town hall parking lot, and stated next year, the parking lot will be paved/sealed.

The yearly marina contract is almost complete; however, rates will remain the same for 2024. Browns Beach contract is pending.

Councilperson Vomacka stated Historian Mackenzie Macey is moving forward with planning.

The Town Clerk presented the following reports for the Town Boards review. The Town Clerk’s monthly report and the Financial Officer’s report for the months of September and October of 2023.

**Audited Claims**

**Motion** by Councilperson Masterson and seconded by Councilperson Vomacka to pay the audited claims.

General	\$10467.81
Town Outside	\$20063.09
Highway	\$65674.27
Water & Sewer	\$20577.27

Prepays Sept./Oct.

General	\$67439.55
Town Outside	\$66875.58
Highway	\$68079.13
Capital Projects	\$2141479.99
Lighting	\$2795.96
Water & Sewer	\$92086.95
Trust & Agency	\$23962.99

**Motion carried.**

**Motion** by Councilperson Masterson and seconded by Councilperson Vomacka to adjourn the Town Board meeting at 7:17 pm

**Motion carried.**

Respectfully submitted by

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Danielle Cowin  
Stillwater Town Clerk