



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes October 5, 2023 - 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilman Artie Baker- via Zoom
Councilman Chris D'Ambro
Councilwoman Ellen Vomacka
Councilwoman Valerie Masterson

Also Present: Matt Harris, Superintendent of Highways
Danielle Cowin, Town Clerk
Ryan Pezzulo, Attorney-TPD Law Firm
Joe Lanaro, Engineer for the Town

Absent/Excused: John Nett, Police Commissioner

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin, Town Clerk, took the roll call.

Adoption of Minutes:

Motion by Councilperson Masterson and seconded by Councilperson Vomacka to adopt the minutes of September 21, 2023

Motion carried.

Agenda Items Resolutions No.61-63 of 2023

Resolution NO. 61 Tabled. Still working on overall contract.

RESOLUTION NO. 62

A Resolution Authorizing Change Order Number 2 to the East Street Neighborhood Watermain Replacement Contract

Introduced by: Supervisor

WHEREAS, LaBella Associates have presented the Town with Change Order Number 2, issued on October 4, 2023, to the Contract for the East Street Watermain Replacement; and

WHEREAS, Change Order Number 2 is a Deduct Change Order and the total contract price is adjusted from \$1,212,204.00 to \$1,181,945.57.

NOW, therefore, be it

RESOLVED, That the Supervisor is authorized to sign Change Order Number 2 issued on October 4, 2023, to the East Street Neighborhood Watermain Replacement Contract.

MOTION BY Councilman D'Ambro, seconded by Councilwoman Vomacka, to adopt Resolution No. 62 of 2023.

A roll call vote was taken on Resolution No. 62 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 62 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on October 5, 2023.

RESOLUTION NO. 63 Resolution Regarding Budget Adjustments

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET IMPACT STATEMENT: as stated above

RESOLVED, that the above budget adjustments and transfers are hereby approved.

MOTION BY Councilman D'Ambro, seconded by Councilwoman Vomacka, to adopt Resolution No. 63 of 2023.

A roll call vote was taken on Resolution No. 63 of 2023 as follows:

BUDGET ADJUSTMENTS/ TRANSFERS			
B-9950.9	Transfer to capital project	Community center roof	500,000.00
B-599	Committed Fund Balance comm ctr roof	Community center roof	500,000.00
A9950.9	Transfer to capital projects	BA adjustment should have been B east st water line	-838,941.06
A-599	Fund Balance	BA adjustment should have been B east st water line	-838,941.06
B-9950.9	Transfer to capital project East St water line	Correction should have been B not A	838,941.06
B-599	Fund Balance	Correction should have been B not A	838,941.06
A-9950.9	Transfer to capital project	PSB committed fund used for project	596,000.00
A-599	Committed Fund Balance	PSB committed fund used for project	596,000.00
B-9950.9	Transfer to capital projects	PSB project	217,500.00
B-599	Fund Balance- EMS Parks and Rec open space	PSB project	217,500.00
DB-1989.4	Engineering fees	Lohnes Road	7500.00
DB-9060.8	Hospital & Med Ins	Lohnes Road	-7500.00
B-1440-444	Attorney Fees	Budget Adjustment	20,000.00
B-599	Fund Balance	Budget Adjustment	20,000.00

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 63 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on October 5, 2023.

Public Input None given

Other Business

Supervisor Kinowski

Stated Anne Marie Hallum, budget officer, and himself created a budget for 2024. See handout attached.

Internal and external communications will flow through the supervisor and deputy. The town board agenda will be communicated via Supervisor.

Lohnes Road remains closed until the end of the year.

Councilwoman Masterson

Shared with the board, the revisions of the Stillwater Area Community Center Revised Property Lease.

Town Clean-up day is Saturday October 14, 2023.

Audited Claims

The Town Clerk presented the following reports for the Town Board review. The Town Clerk's Monthly report and the Financial Officer's report for the month of September 2023 Audited Claims.

General	\$15919.18
Town Outside	\$26620.80
Highway	\$216369.40
Water	\$2588.01

Motion by Councilperson D'Ambro and seconded by Councilperson Masterson to pay the audited claims.

Motion carried.

Motion by Councilperson D'Ambro and seconded by Councilperson Masterson to adjourn into executive session to discuss contract at 7:20 pm. **Motion carried.** (Note: The Town Board will not resume back into the regular Town Board meeting.)

Respectfully submitted by

Danielle Cowin, Stillwater Town Clerk