



# TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

---

## Town Board Meeting Minutes June 15, 2023 - 7:00 PM at Stillwater Town Hall

**Present:** Supervisor Ed Kinowski  
Councilman Artie Baker- via Zoom  
Councilman Chris D'Ambro  
Councilwoman Ellen Vomacka  
Councilwoman Valerie Masterson

**Also Present:** Matt Harris, Superintendent of Highways  
Danielle Cowin, Town Clerk  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town

**Absent/Excused:** John Nett, Police Commissioner

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin, Town Clerk took the roll call.

**Adoption of Minutes:**

**Motion** by Councilperson D'Ambro and seconded by Councilperson Vomacka to adopt the minutes of June 1, 2023

**Motion carried.**

**Agenda Items** Resolutions No.40-43 of 2023

### RESOLUTION NO. 40

#### A Resolution Regarding Budget Adjustments

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

<i>BUDGET ADJUSTMENTS/ TRANSFERS</i>			
<i>DB-5130.2</i>	<i>Equipment</i>	<i>Purchase of new pickup</i>	<i>28225.69</i>
<i>DB-2680</i>	<i>Insurance Recoveries</i>	<i>Purchas of new pickup</i>	<i>28225.69</i>
<i>DB-5130.2</i>	<i>Equipment</i>	<i>Purchase of new pickup</i>	<i>16780.31</i>
<i>DB-599</i>	<i>Fund Balance</i>	<i>Purchase of new pickup. Insurance monies received 2022</i>	<i>16780.31</i>
<i>B 7140.4681</i>	<i>BLOCKHOUSE</i>	<i>TO COVER COMPUTER FOR MAKENZIE MACEY DESKTOP TRANSFER</i>	<i>-2000.00</i>
<i>B-7510.2</i>	<i>HISTORIAN EQUIPMENT</i>	<i>TO COVER COMPUTER FOR MAKENZIE MACEY DESKTOP TRANSFER</i>	<i>1000.00</i>
<i>B-7510.4</i>	<i>HISTORIAN CONTRACTUAL</i>	<i>INCREASE ORIGINAL BUDGET</i>	<i>1000.00</i>
<i>B-9950.9</i>	<i>Transfer to capital projects</i>	<i>Purchase of equipment with pks and recs monies</i>	<i>339826.00</i>
<i>B-599</i>	<i>Fund Balance Parks and Rec</i>	<i>Purchase of equipment with pks and recs monies</i>	<i>339826.00</i>
<i>A-1680.2</i>	<i>Central Data processing equipment</i>	<i>New server 881 Hudson Ave</i>	<i>8300.00</i>
<i>A-8810.4</i>	<i>Cemetery Contractual</i>	<i>Stillwater Union Cemetery Society per resolution</i>	<i>2500.00</i>
<i>A-599</i>	<i>Fund Balance</i>	<i>To increase budget per above</i>	<i>10800.00</i>
<i>A-3089</i>	<i>ARPA Monies</i>	<i>Used for water tank demo</i>	<i>37976.52</i>
<i>A-9950.9</i>	<i>Transfer to capital projects</i>	<i>Used for water tank demo</i>	<i>37976.52</i>

A-9950.9	<i>Transfer to capital projects</i>	<i>East street water line</i>	640108.98
A-599	<i>Fund Balance</i>	<i>East street water line</i>	640108.98

**Motion carried.** Resolution No. \_\_\_ of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on April 6, 2023.

RESOLVED, that the above Budget Adjustments and Transfers are hereby approved.

A motion by Councilperson D’Ambro, seconded by Councilperson Masterson, to adopt Resolution No. 40 of 2023.

A roll call vote was taken on Resolution No. 40 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D’Ambro	YES
Councilwoman Masterson	YES

Resolution No. 40 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted June 15, 2023.

**RESOLUTION NO. 41 of 2023**

**A Resolution regarding Summer Scheduling of Town Board Meetings for 2023**

Introduced by: Supervisor \_\_\_\_\_

WHEREAS, Resolution No. 1 of 2023 scheduled two monthly meetings of the Town Board on the first and third Thursdays of each month, respectively; and

WHEREAS, due to vacations of residents, staff members and board members, the Town Board traditionally modifies its schedule to hold just one meeting per month in July, August and September.

Now, therefore, be it

RESOLVED, that the Town Board hereby determines that the Town Board meeting schedule be modified to reflect that the Town Board will conduct only one meeting in the months of July, August and September 2023, that being a business meeting on the third Thursday of each month (July 20, August 17 and September 21) unless otherwise announced or publicized; and be it further

RESOLVED, that beginning in October and continuing through the end of the calendar year, the Town Board will resume two meetings per month on the first and third Thursdays of each month, respectively.

**Motion** by Councilman D’Ambro, seconded by Councilwoman to Adopt Resolution No. 41 of 2023.

A roll call was taken on Resolution No. 41 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D’Ambro	YES
Councilwoman Masterson	YES

Resolution No. 41 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on June 15, 2023.

#### **RESOLUTION NO. 42 of 2023**

#### **A Resolution Accepting the Map, Plan and Report and Setting a Public Hearing Regarding the Establishment of Extension 4 to Water District 6**

Introduced by: Supervisor

WHEREAS the Town previously authorized the preparation of a Map, Plan and Report (“MPR”) by LaBella Associates, a copy of which is attached hereto and is on file at the Town Clerk’s Office, regarding the formation of Extension 4 to Water District #6; and

WHEREAS Extension 4 to Water District 6 is needed to service the King’s Isle Phase 6 PDD Amendment project and the cost to the typical residential user within the proposed district extension is below the threshold requiring the NYS Comptroller’s approval; and

WHEREAS a Public Hearing is required to consider the MPR and the formation of Extension 4 to the District, and the attached Notice of Public Hearing is made a part hereof and incorporated by reference herein.

Now, therefore, be it

RESOLVED, that the Town Board hereby approves of and accepts the attached Map, Plan and Report, finds that it has been filed with the Town Clerk, it adequately describes the project and meets the requirements of §209-c and §209-d of the Town Law; and be it further

RESOLVED, that the cost of preparing the MPR will be advanced by the Town as approved by Resolution 99 of 2022, but then will be reimbursed by the district extension to be formed; and be it further

RESOLVED, this Resolution may be subject to a Permissive Referendum in accordance with §209-b of the New York State Law; and be it further

RESOLVED, that a Public Hearing is hereby scheduled for 7:00 PM on July 20, 2023 at Stillwater Town Hall, 881 Hudson Avenue, Stillwater, New York 12170, to consider the MPR attached hereto and to consider the formation of Extension 4 to Consolidated Water District #6; and be it further

RESOLVED, that the Town Clerk is directed to maintain a copy of the MPR in her office for public review, to post a copy of this Resolution on the Town's sign-board, to publish the attached Notice of the Public Hearing at least once in the Town's Official Newspaper at least 10 days, but no more than 20 days, before the July 20, 2023 Public Hearing and to file a copy of the Resolution, MPR and Notice with the State Comptroller on or about the date of publication of the Notice of Public Hearing.

**Motion** by Councilperson D'Ambro, seconded by Councilperson Masterson, to adopt Resolution No. 42 of 2023.

A roll call vote was taken on Resolution No. 42 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 42 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on June 15, 2023.

#### **RESOLUTION NO. 43 of 2023**

#### **A Resolution Authorizing the Supervisor to Sign an Engagement Agreement with LaBella for a Map, Plan and Report Regarding Water District #6, Extension 5**

Introduced by: Supervisor

WHEREAS, the proposed Farley Road Estates of Stillwater Planned Development District will require a potable water connection to the Saratoga County Water Authority along Farley Road;

and

WHEREAS, the Town Board wishes to consider extending Consolidated Town Water District #6 to provide such connection;

Now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached Engagement Agreement with LaBella Associates to prepare a Map, Plan and Report for proposed Water District 6, Extension 5 at a cost of approximately \$6,600.

Motion by Councilperson D'Ambro, seconded by Councilperson Masterson, to adopt Resolution No. 43 of 2023.

A roll call vote was taken on Resolution No. 43 of 2023 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 43 of 2023 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on June 15, 2023.

### **Public Input**

Jen Weaver, 2 Winners Circle, asked the board to discuss the even year election law. Supervisor Kinowski replied with the county is working on not passing the even year elections and this town board will schedule a special meeting voting to pass a resolution urging the Governor not to sign the legislation into law.

### **Other Business**

**Supervisor Kinowski** asked for input on change of time for summer meetings from 7pm to 630pm. If the Board was to change, it would be next year. Councilperson D'Ambro stated he prefers 7pm.

He also asked to add the following verbiage to Resolution # 41 "other meetings unless otherwise publicized".

**Supervisor Kinowski** will be meeting again with the School about the baseball field near the legion and the fields currently on school campus. It was discussed that we invest with campus grounds rather than an offsite field.

The Rowing program at Riverfront has begun and is lead by Local resident Ben Hopkins.

He also discussed the cell phone lines have been interrupted lately and has cell company looking at a study from May 15- June 19<sup>th</sup>.

4<sup>th</sup> of July Fireworks will be on Sunday July 2<sup>nd</sup> at Browns Beach. The cost to park is \$5.00 each vehicle and will begin at 9am at the main entrance of the beach.

**Councilwoman Vomacka** will create a flagging schedule crew for parking.

**Councilwoman Masterson** met with Matt Harris and Danielle Cowin to discuss having E-Waste as a recycle company providing free recycling for our residents. Danielle will set up appointment with the Rep to have more questions answered and return back to the Board.

**Highway Superintendent** Matt Harris stated he is noticing that street signs have been disappearing and have been reported to the police.

**Town Clerk,** Danielle Cowin stated the tote bags have come in. UAC a company that reached out to us, made the tote bags for free by asking local businesses to sponsor the bags with their company logo on the totes. These bags will be given away at local events to our residents as a free gift. The tote bag also has the Town of Stillwater on them. Each business that participated (15) will also receive 2 free complimentary bags).

**Audited Claims**

The Town Clerk presented the following reports for the Town Board review. The Town Clerk’s Monthly report and the Financial Officer’s report for the month of December 2022. Audited Claims.

General	\$19037.26
Town Outside	\$40752.78
Highway	\$175696.40
Water	\$6082.38

Adjournment

**Motion** by Councilman D’Ambro and seconded by Councilperson Masterson to adjourn the Town Board meeting at 8:05 pm **Motion carried.**

Respectfully submitted by

\_\_\_\_\_  
Danielle Cowin, Town Clerk