



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes December 1, 2022 7:00 PM at Stillwater Town Hall

Present: Councilman Chris D'Ambro
Councilwoman Ellen Vomacka
Councilwoman Valerie Masterson

Also Present: Danielle Cowin, Town Clerk
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town
John Nett, Police Commissioner

Absent/Excused: Supervisor Ed Kinowski
Councilman Artie Baker
Matt Harris, Superintendent of Highways

Deputy Supervisor Vomacka called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin, Town Clerk took the roll call.

Adoption of Minutes:

Motion by Councilperson Chris D'Ambro and seconded by Councilperson Valerie Masterson to adopt the minutes of November 17, 2022

Motion carried.

Agenda Items Resolutions #104 and #105

Resolution No. 104

**Resolution Regarding
Budget Adjustments**

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET IMPACT STATEMENT: as stated above

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby approves the budget adjustments and transfers listed above.

BUDGET ADJUSTMENTS/ TRANSFERS			
B-7140.100 B-7140.4683	Parks and Rec Glen Hollow Park	Increase in budget Increase in budget	3500.00 3500.00
B-2771	Brown's Beach Revenue	Increase in budget	7000.00
B-7180.100	Special Recreation Fac Marina	Increase in budget	12,000.00
B-2025	Marina Income	Increase in Budget	12,000.00
B-3620.100	Code Enforcement Salaries	Increase in Budget, P.T. Hire	6,000.00
B-2555	Building Permit	Increase in Budget P.T. Hire	6,000.00
A-1620.41	Buildings and Grounds	Work on old ems building and increase in fuel charges	7000.00
A -3005	Mortgage Tax	Work on old ems building and increase in fuel charges	7000.00ca
A 9015.8 A 9010.8	Police retirement State retirement	Budget Transfer Budget Transfer	4900.00 -4900.00
A-1420.41 A 3005	Attorney Contractual Mortgage Tax	Budget Increase Budget Increase	20000.00 20000.00
B-1440-444 B-599	Attorney Services Fund Balance	Budget Increase Budget Increase	10,000.00 10,000.00

A motion by Councilwoman Masterson, seconded by Councilman D'Ambro, to adopt Resolution No. 104 of 2022.

A roll call was taken on Resolution No. 104 of 2022 as follows:

Supervisor Kinowski
Councilman Baker

ABSENT
ABSENT

Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 104 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 1, 2022.

Resolution No. 105

**A Resolution Approving the
Carry Over of Balance of Unused Vacation Hours to 2023**

Introduced by: Supervisor

WHEREAS, the Town of Stillwater's Personnel Manual states that a request in writing must be made for approval to carry over the balance of 2022 vacation hours into the next year; and

WHEREAS, due to the COVID-19 pandemic and the extended hours some employees have had to work throughout the pandemic, employees have not been able to take scheduled vacations and time off throughout the year; and

WHEREAS, the attached Memo to the Town Board states the employees' names and how many hours each employee is requesting to carry over from 2022 into 2023.

Now, therefore, be it

RESOLVED, that due to unused vacation hours during 2022, the Town Board hereby approves the carryover of the balance of unused vacation hours from 2022 into 2023 for the employees on the attached memorandum, subject to adjustments for any vacation hours taken between the adoption of this resolution and December 31, 2022.

A motion by Councilwoman Masterson seconded by Councilman D'Ambro, to Adopt Resolution No. 105 of 2022.

A roll call was taken on Resolution No. 105 of 2022 as follows:

Supervisor Kinowski	ABSENT
Councilman Baker	ABSENT
Councilman D'Ambro	YES
Councilwoman Masterson	YES
Councilwoman Vomacka	YES

Resolution No. 105 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 1, 2022.

Public Input

Welcome Boy Scouts- Deputy Supervisor Vomacka recognized the following local Boy Scout members: Adam Conklin, Ryan Castledine and Samuel Kipling. They are working on their Eagle Scout ranking and attending this meeting to receive their Citizenship Merit Badges.

K. Carpenter, resident, questioned about the request of having a public hearing with the residents on projects in Stillwater.

Councilman D’Ambro replied with Supervisor Kinowski is working on this.

K. Carpenter questioned if there was a policy on meeting minutes, agenda and posting within a time frame.

Deputy Supervisor Vomacka replied with previous meeting minutes will be approved at the next meeting and then posted after approval.

Councilwoman Masterson replied with we will work on getting agenda items ahead of time.

K. Carpenter questioned how do you reach out to the planning and zoning board committees and what is the next step.

The Board members replied by stating;

Attend the planning and zoning board meetings. The committees are listed on the website or Contact Sheila Silic, Administrative Assistant to the Building Dept.

K. Carpenter asked who is in involved with the PDD process?

Deputy Supervisor Vomacka and Councilman D’Ambro both replied with the process.

N. Oliver, resident, stated planning and zoning board meeting minutes and agendas are not up to date on website and asked for a resolution to have agenda and resolutions posted before meeting.

N. Oliver also questioned the comprehensive list of projects.

Jim Trainor, Attorney for the Town, stated there is no comprehensive list and Councilman D’Ambro explained the process.

J. Yankowski, resident, mentioned it is not mandatory to sign in at sign in sheet for meetings.

It was mentioned again, that this is not a mandatory item and you do not have to sign in. This is more for those that we may need reach back out to that has commented at the meeting.

Residents asked for transparency with town meetings.

Other Business

N/A

Audited Claims

Motion by Councilperson Masterson and seconded by Councilperson D’Ambro to pay the audited claims.

Motion carried.

General	\$21528.41
Town Outside	\$16678.02

Highway	\$41247.77
Water	\$7662.09
Capital Projects	\$ 589.00

Adjournment (Executive Session if Necessary)

Motion by Councilwoman Masterson and seconded by Councilman D'Ambro to adjourn the Town Board meeting at 7:15 pm **Motion carried.**

Respectfully submitted by

Danielle Cowin
Stillwater Town Clerk