



# TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

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## Town Board Meeting Minutes May 5, 2022, 7:00 PM at Stillwater Town Hall

**Present:** Supervisor Ed Kinowski  
Councilman Artie Baker- via Phone  
Councilman Chris D'Ambro  
Councilwoman Ellen Vomacka  
Councilwoman Valerie Masterson

**Also Present:** Danielle Cowin, Town Clerk  
Matt Harris, Superintendent of Highways  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town  
John Nett, Police Commissioner

**Absent/Excused:** None.

- 1). Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.
- 2). Danielle Cowin, Town Clerk took the roll call.

3.) **Adoption of Minutes:**

**Motion** by Councilperson Baker and seconded by Councilperson D'Ambro to adopt the minutes of April 21, 2022 **Motion carried.**

4.) **Agenda Items Resolutions #38-#40**

**2022 RESOLUTION NO. 38**  
**A Resolution Authorizing the Supervisor to**  
**Sign LaBella Engagement Agreement #17 of 2022**  
**Regarding Review of Water Distribution System Standards**

Introduced by: Supervisor \_\_\_\_\_

WHEREAS LaBella Associates has presented the Town with 2022 Engagement Agreement #17 to review the standards of the existing Town Water Distribution System Standards and Details of the current systems which is currently in draft form and not formally adopted by the Town;

WHEREAS the engineering services are needed to develop an updated draft of the specifications and details for review and comment by the Town.

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign 2022 Engagement Agreement #17 with LaBella Associates to provide professional engineering services related to the Town Water Distribution System Standards and Details.

A motion by Councilwoman Ellen Vomacka, seconded by Councilwoman Valerie Masterson, to adopt Resolution No. 38 of 2022.

A roll call was taken on Resolution No. 38 of 2022 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 38 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on May 5, 2022.

**2022 RESOLUTION NO. 39**  
**A Resolution to Hire**  
**Police Officer**

Introduced by: Supervisor \_\_\_\_\_

WHEREAS the Police Commission interviewed and unanimously agreed to hire Keith Clinton for the position of Sergeant and found him to be highly qualified; and

WHEREAS Sergeant Clinton is a favorable addition to the Stillwater Police Department based on his prior background and history with both the Stillwater Police Department and the Saratoga County Sheriff's Department.

Now, therefore, be it

RESOLVED that the Town Board hereby hires and appoints Keith Clinton as a Sergeant with the Town of Stillwater Police Department effective May 6, 2022.

A motion by Councilperson Ellen Vomacka, seconded by Councilperson Valerie Masterson, to adopt Resolution No. 39 of 2022.

A roll call vote was taken on Resolution No. 39 of 2022 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 39 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on May 5, 2022.

**2022 RESOLUTION NO. 40 Resolution Regarding  
Budget Adjustments**

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET IMPACT STATEMENT: as stated above

<u>Budget Adjustments</u>			
<u>Increase</u>			
B-1620.463	Community Center	Heating System repairs Community Center	9700.00
B-599	Fund Balance	Heating System Repairs Community Center	9700.00
A-9950.9	Transfer to capital projects	Architectural work on ems building per contract	75,250.00
A-599	Fund Balance	Architectural work on ems building per contract	75,250.00
A-3120.2	Police Equipment	Motorola, ordered in 2021 received 2022 should come out of last years budget	3500.00
A-599	Fund Balance	Motorola, ordered in 2021 received 2022 should come out of last years budget	3500.00

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the above proposed adjustments to the 2022 Budget.

A motion by Councilwoman Ellen Vomacka, seconded by Councilwoman Valerie Masterson, to Adopt Resolution No. 40 of 2022.

A roll call was taken on Resolution No. 40 of 2022 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 40 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on May 5, 2022.

**Motion carried.** Resolution No.40 of 2022 was adopted unanimously.

5.) Public Input- No input

6.) Other Business

Ed Kinowski-A number of expenditures are coming up with Capital Projects.

Committee Reports

Artie with Parks and Recreation

Trail – homeowners are losing privacy and trees are oversized. 6ft. Dog eared stockade fencing, will be installed.

Ellen- Town Historian- Would like to move forward with advertising position. Need a resolution to approve interview process.

Ellen- Union Cemetery is asking for assistance with road work.

Valerie- Town Clean Up day- successful event. Thank you

7.) Audited Claims

**Motion** by Councilperson Masterson and seconded by Councilperson Baker to pay the audited claims.

General	\$9736.48
Town Outside	\$43699.03
Highway	\$91086.01
Water & Sewer	\$1355.28

8.) Adjournment (Executive Session if Necessary)

Adjourned for executive session 7:45pm

**Motion carried.**

**Motion** by Councilperson Masterson and seconded by Councilperson Baker to adjourn the Town Board meeting at 7:45 pm

Respectfully submitted by

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Danielle Cowin  
Stillwater Town Clerk