



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes April 21, 2022 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilman Artie Baker- via Phone
Councilman Chris D'Ambro
Councilwoman Valerie Masterson

Also Present: Danielle Cowin, Town Clerk
Matt Harris, Superintendent of Highways
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town
John Nett, Police Commissioner

Absent/Excused: Councilwoman Ellen Vomacka

- 1). Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.
- 2). Danielle Cowin, Town Clerk took the roll call.

3.) **Adoption of Minutes:**

Motion by Councilperson Masterson and seconded by Councilperson Baker to adopt the minutes of April 7, 2022

Motion carried.

4.) **Agenda Items**

- A. Resolution No. 34 A Resolution Authorizing the Supervisor to Sign LaBella Engagement Agreement # 16 regarding GIS Utility Mapping
- B. Resolution No. 35 A Resolution Referring the Scenic View PDD to the Planning Board for Review and Comment
- C. Resolution No. 36 A Resolution Authorizing the Supervisor to sign a Lease Modification No. 2 extending the term of Stillwater Town Hall Lease.
- D. Resolution No. 37 A Resolution for Budget Adjustments

TOWN OF STILLWATER
2022 RESOLUTION NO. 34
A Resolution Authorizing the Supervisor to
Sign LaBella Engagement Agreement #16 of 2022
Regarding GIS Utility Mapping

Introduced by: Supervisor _____

WHEREAS LaBella Associates has presented the Town with 2022 Engagement Agreement #16 which is to authorize professional engineering services related to the Town's GIS Utility Mapping;

WHEREAS the engineering services are needed to provide fieldwork and mapping of water and sanitary sewer utilities in support of the creation of a Esri ArcGIS Online map.

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign 2022 Engagement Agreement #16 with LaBella Associates to provide professional engineering services related to the Town's creation of a Esri ArcGIS Online map.

A motion by Chris D'Ambro, seconded by Valerie Masterson, to adopt Resolution No. 34 of 2022.

A roll call was taken on Resolution No. 34 of 2022 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	ABSENT
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 34 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on April 21, 2022.

Danielle Cowin, Town Clerk

TOWN OF STILLWATER
2022 RESOLUTION NO. 35
A Resolution Referring the Scenic View PDD
to the Planning Board for its Review and Advisory Recommendation

WHEREAS, Alfred Parella has submitted an application to the Town for the Scenic View PDD (“PDD”) and has presented the Project to the Town Board on April 21, 2022; and

WHEREAS, the application is being processed under Local Law No. 4 of 2018, which provides for an approval process for PDD applications.

Now, therefore, be it

RESOLVED, that the Town Board hereby opts to refer the Scenic View PDD application to the Town Planning Board for its review and advisory recommendation in accordance with the procedure set forth in Section 210-19C of the Town Code.

A motion by Chris D’Ambro, seconded by Valerie Masterson, to adopt Resolution No. 35 of 2022.

A roll call was taken on Resolution No. 35 of 2022 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	ABSENT
Councilman D’Ambro	YES
Councilwoman Masterson	YES

Resolution No. 35 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on April 21, 2022.

Danielle Cowin, Town Clerk

**TOWN OF STILLWATER
2022 RESOLUTION NO. 36
A Resolution Authorizing the Supervisor to
Sign Modification No. 2 of Lease with
The Roman Catholic Community of All Saints on the Hudson**

Introduced by: Supervisor _____

WHEREAS the Roman Catholic Community of All Saints on the Hudson has presented Modification No. 2 of the Lease for Stillwater Town Hall; and

WHEREAS the term of the aforesaid Lease will be extended out for an additional five (5) years from March 1, 2023, and ending on February 29, 2028, but either party may terminate the lease with (24) months written notice.

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign Modification No. 2 of the Lease with The Roman Catholic Community of All Saints on the Hudson for the Stillwater Town Hall.

A motion by Chris D'Ambro, seconded by Valerie Masterson, to adopt Resolution No. 36 of 2022.

A roll call was taken on Resolution No. 36 of 2022 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	ABSENT
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 36 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on April 21, 2022.

Danielle Cowin, Town Clerk

**2022 RESOLUTION NO. 37 Resolution Regarding
Budget Adjustments**

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET IMPACT STATEMENT: as stated above

BUDGET ADJUSTMENTS			
B-2770	Miscellaneous Items	Decrese Grant batting cage	7624.00
B-7140.2	Parks	Decrese Grant batting cage	7624.00

INCREASE BUDGET			
B-1620.463	Community Center	Heating System repairs Community Center	8500.00
B-599	Fund Balance	Heating System repairs Community Center	-8500.00
DB-9089.8	Clothing Allowance	T shirts and hoodies	2000.00
DB-5148.4	Garage	T shirts and hoodies	-2000.00

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the above proposed adjustments to the 2022 Budget.

A motion by Chris D’Ambro, seconded by Valerie Masterson, to Adopt Resolution No. 37 of 2022.

A roll call was taken on Resolution No. 37 of 2022 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	ABSENT
Councilman D’Ambro	YES
Councilwoman Masterson	YES

Resolution No. 37 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on April 21, 2022.

Danielle Cowin, Town Clerk

5.) Public Input
NA

6.) Other Business

Representatives from Scenic View Estates (located off Rte. 76, east of the Hillside Trailer Park) presented to the board an update:

- Road was graded out; The Board stated they will refer the road status to the Planning Board for further review.
- A 74-acre site with 16 family homes and 48 apartments.
- Owners will own the land
- Sewer in progress

Town Wide Clean up is Saturday April 30th from 7am-2pm.

Councilwoman Masterson is looking into participating in an Electronics Day.

De Cresente Distributing donated a batting cage for the ballfield located on East St. The park has been updated and is for use for the traveling baseball teams ages 8-12 years old. A ceremony is in the works for to thank all that sponsored the upgrades to this field.

7.) Audited Claims

Motion by Councilperson D'Ambro and seconded by Councilperson Masterson to pay the audited claims.

Motion carried.

8.) Adjournment (Executive Session if Necessary)-NA

Motion by Councilperson D'Ambro and seconded by Councilperson Masterson to adjourn the Town Board meeting at 7:40pm **Motion carried.**

Respectfully submitted by,

Danielle Cowin
Stillwater Town Clerk