



# TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

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## Town Board Meeting Minutes January 20, 2022, 7:00 PM at Stillwater Town Hall

**Present:** Supervisor Ed Kinowski  
Councilman Artie Baker  
Councilman Chris D'Ambro  
Councilwoman Ellen Vomacka  
Councilwoman Valerie Masterson

**Also Present:** Danielle Cowin, Town Clerk  
Matt Harris, Superintendent of Highways  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town

**Absent/Excused:** None.

- 1). Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.
- 2). Danielle Cowin, Town Clerk took the roll call.

3.) **Adoption of Minutes:**

**Motion** by Councilperson Chris D'Ambro and seconded by Councilperson Ellen Vomacka to adopt the minutes of January 6, 2022.

**Motion carried.**

Supervisor Kinowski reiterated that the public hearing for the Glen Hollow PDD amendment required closing before other action could be taken. The public hearing was closed.

- 4.) **Agenda Items** Resolution No.4 and 5 of 2022  
Audited Claims

### **RESOLUTION NO. 4 of 2022**

#### **A Resolution Regarding the Saratoga Glen PDD Amendment**

Introduced by: Supervisor

WHEREAS TDNI Properties has proposed to amend the Saratoga Glen PDD to add 9.5 acres of LDR property to the Planned Development District ("PDD") and to change the use of the existing and added undeveloped area from commercial to multifamily residential; and

WHEREAS in February 2020 TDNI submitted its proposed local law language, a map, a narrative description, a Full Environmental Assessment Form ("FEAF"), and a complete application for the PDD Amendment; and

WHEREAS the Town's Building, Planning and Zoning Department, as well as the Town's engineer and attorney, have reviewed each of the submitted documents and related information and have provided comments to the developer and to the Town Board; and

WHEREAS a Town Board presentation and public hearing were noticed for and held on September 16, 2021 and comments were received primarily regarding the existing PDD's "sunset" clause and having apartment buildings partially obscuring the view of Saratoga Lake from existing homes; and

WHEREAS attorneys for both the developer and the objecting homeowners submitted verbal and written comments regarding the effect of the “sunset” clause for the Town Board’s consideration; and

WHEREAS the application has been evaluated under the Town’s PDD approval regulations contained in Article IV of Chapter 210 of the Town Code.

Now, therefore, be it

RESOLVED that the Town Board determines that it is the appropriate lead agency to evaluate the environmental impact of adopting the proposed PDD Amendment and has reviewed the FEAF, determined this to be an Unlisted Action, answers the 18 questions in Part 2 of the FEAF in the negative, feels that the environmental impact of such action will not be significant and hereby issues a negative declaration; and be it further

RESOLVED that the Town Board finds that the proposed PDD Amendment meets certain of the Objectives and General Requirements, but not others, contained in Sections 210-15 and 210-16 of the Town Code and feels in particular that the addition of 9.5 acres of land currently zoned Low Density Residential (“LDR”) into the PDD district area in order to build multifamily apartment buildings and intensify the density of housing in that development, runs contrary to several of the Objectives and Requirements for planned development districts in the Town; and be it further

RESOLVED that the Town Board, having duly considered all the materials, comments and reviews submitted for its consideration, determines that the proposed PDD Amendment does not merit further review by the Town or County Planning Boards and hereby DENIES the application of TDNI Properties received on February 3, 2020 to amend Local Law 3 of 1997 regarding the Saratoga Glen Planned Development District.

A motion by Councilperson Masterson, seconded by Councilperson D’Ambro to adopt Resolution No. 4 of 2022.

A roll call was taken on Resolution No. 4 of 2022 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman D’Ambro	YES
Councilwoman Masterson	YES
Councilwoman Vomacka	YES

Resolution No. 4 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on January 20, 2022.

**RESOLUTION No. 5 of 2022**

**A Resolution Authorizing the Supervisor to Sign LaBella Engagement Agreement #11 of 2022 Regarding the Revolutionary Heights Subdivision**

Introduced by: Supervisor

WHEREAS LaBella Associates has presented the Town with 2022 Engagement Agreement #11 which is to authorize professional engineering services related to road and draining work in the Revolutionary Heights subdivision; and

WHEREAS the engineering services are needed to bring several roads within the subdivision in compliance with Town highway standards and will be funded through escrow deposits to be made by the developer.

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the 2022 Engagement Agreement #11 with LaBella Associates to provide professional engineering services related to road and draining work in the Revolutionary Heights subdivision.

A motion by Councilperson Vomacka, seconded by Councilperson Masterson to adopt Resolution No. 5 of 2022.

A roll call vote was taken on Resolution No. 5 of 2022 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Vomacka	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Resolution No. 5 of 2022 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on January 20, 2022.

5.) Public Input- No input

6.) Other Business

Supervisor Kinowski

The Building dept. handed in a yearly report to include all applications, permits and work being accomplished, water installation fees, project fees, etc... Good job to all that were involved. Overall, we are going down in a good direction, with that being said, we are growing. We have been growing every year with last year over 15% growth. There is a lot of movement in that arena. Thank you, Sheila Siliac, Administrative Assistant from Building/Planning Dept. My compliments to the employees and Board members for their excellent work and a very productive year.

390 Covid test kits (pack of 2) were delivered today from the County. A distribution plan will be coordinated.

Councilwoman Vomacka

We currently have an intern for the Historian position at the Community Center, Mackenzie Macy. We will be hiring for the open position as the Town Historian, however, need someone with history background and experience. More to discuss with the Board before proceeding with applications and interviewing.

7.) Audited Claims

General	\$11,338.45
Town Outside	\$6,532.29
Highway	\$15,313.95
Capital Projects	\$4,815.00
Water / Sewer	<u>\$1,851.79</u>
	\$39,851.48

**Motion** by Councilperson Masterson and seconded by Councilperson Vomacka to pay the audited claims.

**Motion carried.**

8.) Adjournment (Executive Session if Necessary)

**Motion** by Councilwoman Masterson and seconded by Councilman Baker to adjourn the Town Board meeting at 7:15 pm **Motion carried.**

Respectfully submitted by

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Danielle Cowin  
Stillwater Town Clerk