

**Stillwater Town Board
Agenda/ Business Meeting
July 15, 2021 7:00 PM
Stillwater Town Hall**

Present: Councilman Chris D'Ambro
Councilwoman Vomacka
Councilwoman Valerie Masterson
Supervisor Ed Kinowski

Also Present: Barbara McManus, Deputy Town Clerk
Supt of Highways, Matt Harris
Joe Lanaro, Engineer for the Town
James Trainor, Attorney for the Town

Via Phone: Councilman Artie Baker

Absent: Sue Cunningham, Town Clerk

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Adoption of Minutes: **Motion** by Councilman D'Ambro and seconded by Councilwoman Vomacka. To approve the minutes of June 17, 2021. **Motion carried.**

Presentation Scannell PDD Amendment to Application for LFTC

The purpose of this presentation was to refresh the Town Board of the application although nothing can move forward until it is approved by the Town of Malta.

Agenda Items Resolutions #57- #60

**Resolution # 57 Authorizing the Clerk to Publish A Notice Of
Public Hearing to Comply with The Citizen
Participation Requirements of the CDBG
Program Grant Application Process**

WHEREAS, the New York State Office of Community Renewal (OCR) will accept applications from eligible Communities to compete for funds available through the New York State administered Community Development Block Grant Program (CDBG) 2021; and

WHEREAS, the Town of Stillwater is considering submitting multiple grant applications requesting CDBG funds: and,

WHEREAS, the CDBG program application process requires that the Town hold a public hearing for the purpose of obtaining public comments: and,

Now therefore, be it

RESOLVED, the Town Board authorizes the Clerk to publish and post a Notice of Public Hearing to Be held on July 27, 2021.

Motion by Councilwoman Vomacka and seconded by Councilman D'Ambro to Adopt Resolution No. 57 of 2021.

A roll call was taken on Resolution No. 57 of 2021 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 57 of 2021 was adopted unanimously.

**Resolution #58 Authorizing Submission of a Grant Application
To the NYS Office of Community Renewal (OCR)
Through The 2021 Consolidated Funding Application (CFA) Process**

WHEREAS, the New York State Office of Community Renewal (OCR) is accepting applications from eligible communities to compete for funds available through the NYS administered Community Development Block Grant (CDBG) Program through the 2021 CFA application process; and

WHEREAS, CDBG is a federally-funded program that provides financial resources to assist in the development of viable communities by providing decent housing and a suitable living environment by expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the Town of Stillwater has held a public hearing to consider its infrastructure, public facility and economic development/community development needs and has identified the CDBG program as a grant resource to support community development initiatives; and

WHEREAS, the Town of Stillwater plans to submit a CDBG grant application recognizing the OCR application process requires that the governing body of the applicant authorize the submission of the application and related actions; and

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes and directs that the Supervisor or the Town designated representative to submit the application to OCR and to act in connection with the submission of the application, including execution of all required certifications and forms and to provide such additional information as may be required.

Motion by Councilwoman Vomacka and seconded by Councilman D’Ambro to Adopt Resolution No. 58 of 2021.

A roll call was taken on Resolution No. 58 of 2021 to Adopt as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman D’Ambro	YES
Councilwoman Masterson	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 58 of 2021 was Adopted unanimously.

**Resolution #59 Declaring Highway Equipment Surplus and
Authorize the Highway Superintendent to Trade Surplus Equipment
Toward New Equipment Off State Contract**

Introduced by: Highway Superintendent

WHEREAS, the Highway Superintendent has declared that the following equipment, 2013 CAT CR308 Excavator VIN #CAT0308ecgbj01998, has no further useful life to the Town Highway Department and therefore declares it to be “surplus” to the Town: and

WHEREAS, in accordance with State Law and the Town’s Procurement Policy, the surplus town equipment should be sold to the highest bidder at public auction but in this instance, the value as a trade-in towards new equipment exceeds what the Town would sell the equipment for at public auction;

WHEREAS, the Highway Superintendent has identified a John Deere 85G Excavator listed on the OGS Contract #PC67075 at a cost not to exceed approximately \$70,000.00; and

WHEREAS, the items selected off the New York State contract are exempt from the competitive bidding requirements of the General Municipal Law

Now, therefore, be it

RESOLVED, that the CAT CR308 Excavator VIN #CAT0308ecgbj01998, is hereby declared surplus and the Highway Superintendent is authorized to trade in the equipment towards a John Deer 85G Excavator listed on the OGS Contract #PC67075.

Motion by Councilwoman Vomacka and seconded by Councilman D'Ambro to Adopt Resolution No. 59 of 2021.

A roll call was taken on Resolution No. 59 of 2021 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 59 of 2021 was adopted unanimously.

Resolution #60 Budget Adjustments & Transfers

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

A-3120.21	Police Equipment	Insurance Check Police Car	49,988.07
A-599	Fund Balance	Insurance check police car	49,988.07
A-2770	Misc Income	Budget increase Economic Development payment	500.00
A-1920.4	Municipal Dues	Budget Increase Economic	500.00
B-3620.2	Code Enforcement Equip	Purchased new vehicle instead of leasing	20000.00
B-599	Fund Balance	Purchased new vehicle in stead of leasing	20000.00
B-7140.2	Parks	Purchased a new tractor for Brown's Beach per resolution #16	18200.00
B-599	Fund Balance Parks & Open Space	Purchase a new tractor for Brown's Beach per resolution #16	18200.00

BUDGET IMPACT STATEMENT: as stated below

RESOLVED, that the Town Board hereby approves the above-listed budget transfers and adjustments.

Motion by Councilwoman Vomacka and seconded by Councilman D'Ambro to Adopt Resolution No. 60 of 2021.

A roll call was taken on Resolution No. 60 of 2021 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES

Motion by councilwoman Masterson seconded by Councilwoman Vomacka to pay the audited Claims.

	July 7	July 19
General	2300.05	7378.34
Town Outside	16226.24	30487.52
Highway	23294.44	51090.08
Water & Sewer	1099.76	3156.20
Capital Projects		7402.50

Motion carried.

Motion by Councilwoman Vomacka and seconded by Councilman D'Ambro to adjourn the Town Board meeting and enter into Executive Session to discuss a litigation matter at 8:10 pm.

Motion carried. (Note: The Town Board will not resume back into the regular Town Board meeting).

Respectfully submitted by

Barbara McManus
Deputy Town Clerk