

**Stillwater Town Board Meeting &  
Public Hearing--CDBG  
February 18, 2021 7:00 PM  
Stillwater Town Hall**

**Present:** Councilman Chris D'Ambro  
Councilwoman Ellen Vomacka  
Councilwoman Valerie Masterson  
Supervisor Ed Kinowski

**Also Present:** Sue Cunningham Town Clerk  
Joe Lanaro, Engineer for the Town  
James Trainor, Attorney for the Town  
Matt Harris, Highway Supt

**Via Phone:** Councilwoman Artie Baker

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag

Sue Cunningham, Town Clerk took the roll call.

**Public Hearing**—Community Development Block Grant

Purpose: To receive public comments on the Town of Stillwater's community development needs, and to discuss the possible submission of Community Development Block Grant (CDBG) applications for the 2020 program year.

Supervisor Kinowski stated on the Town received \$750,000 from the last grant submission which replaced water lines on West St.  
Engineer Lanaro gave a brief overview and timeline for submittal of the next grant.

**Public Input:** There was no public input.

With everyone having the opportunity to comment Supervisor Kinowski adjourned the meeting at 7:10pm.

Business Meeting

**Adoption of Minutes:** Motion by Councilman D'Ambro and seconded by Councilwoman Masterson to adopt the minutes of February 4, 2021. **Motion carried.**

**Agenda Items**

**Resolutions #8--#12**

**Resolution #8 Authorize the Supervisor to Sign  
Proposal for Siding and Window Repair at Brown's Beach Restaurant**

Introduced by: Councilman Baker

WHEREAS, it has become necessary to replace siding and repair a window at the restaurant at Brown's Beach at the recommendation of Councilman Baker; and

WHEREAS, because these items fall under the monetary threshold required for competitive bidding under General Municipal Law § 103 and a proposal was received from \_\_\_\_\_ who supplies the specific mulch needed;

Now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to accept the proposal submitted by \_\_\_\_\_, to install siding and repair windows, in an amount not to exceed \$ \_\_\_\_\_, for the restaurant at Brown's Beach;



WHEREAS, the Town Board previously determined the DGEIS is adequate for public review and directed that a Notice of Completion of the DGEIS be prepared, filed, and published on its behalf, as required in 6 NYCRR Part 617 State Environmental Quality Review; and

WHEREAS, a public hearing to receive public comment on the DGEIS and Comprehensive Plan Update was duly noticed and conducted on January 21, 2021 at 7 PM; and

WHEREAS, the written comment period continued until close of business day on January 31, 2021 or ten (10) days after the close of the public hearing, whichever was later.

Now, therefore, be it

RESOLVED, that the Town Board hereby adopts the Comprehensive Plan and GEIS update posted on the Town Website at <https://www.youtube.com/watch?v=OKE6Bp8gOXY&feature=youtu.be>; and be it further

RESOLVED, that the Town Clerk is directed to publish a Notice of Adoption of the Comprehensive Plan and GEIS Update in the Town's official newspaper, and be it further

RESOLVED, that Chazen is directed to file the final Comprehensive Plan and GEIS update as required under SEQRA, 6 NYCRR Park 617.

**Motion** by Councilman Baker and seconded by Councilwoman Masterson to Table Resolution No. 9 of 2021.

A roll call was taken on Resolution No. 9 of 2021 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 9 of 2021 was Tabled unanimously.

**Resolution #10                    Authorizing The Submission of A Grant Application To  
The New York State Office Of Community Renewal  
FY 2020 Community Development Block Grant  
Public Infrastructure Program**

**WHEREAS**, the New York State Office of Community Renewal (OCR) is accepting applications from eligible communities to compete for funds available through the NYS administered Community Development Block Grant (CDBG) Program; and

**WHEREAS**, CDBG is a federally-funded program that provides financial resources to assist in the development of viable communities by providing decent housing and a suitable living environment by expanding economic opportunities, principally for persons of low and moderate income; and

**WHEREAS**, the **Town of Stillwater** has hosted a Public Hearing in review of its housing, economic and/or community development needs, priority projects and has identified CDBG as a grant resource to support the public infrastructure initiatives; and

**WHEREAS**, the **Town of Stillwater** plans to submit a CDBG grant application for public infrastructure waterline upgrades recognizing the OCR application process requires that the governing body of the application authorize the submission of the application and relate actions; and,



the affected and nearby parcels, it is hereby determined that the acquisition of the real property interests described herein and depicted in the attachments, are de minimis in nature so that the public interest will not be prejudiced by the easement, and as a result, the proceedings will be exempted from the procedural requirements of Article 2 of the EDPL; and it is further

RESOLVED, each easement to be acquired is necessary for the completion, construction and future maintenance of the Winding Brook PDD stormwater management area, and without the acquisition, the Town will be unable to maintain said stormwater management area, and therefore, the easement to be acquired is for a public use and will confer a public benefit; and it is further

RESOLVED, the description of the parcel of real property to be acquired and its location, by metes and bounds is attached; and it is further

RESOLVED, the attorney for the Town is hereby authorized and directed to proceed to have the necessary papers prepared to satisfy the requirements of the Eminent Domain Procedure Law, and to prepare and file the necessary petition and accompanying documents with the Supreme Court, Saratoga County, New York for an order granting the Town permission to obtain an easement over the subject property for the purpose of maintaining the stormwater management area.

**Motion** by Councilman Baker and seconded by Councilwoman Masterson to Table Resolution No. 11 of 2021.

A roll call was taken on Resolution No. 11 of 2021 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 11 of 2021 was Tabled unanimously.

**Resolution #12            Declaring Highway Equipment Surplus and  
                                  Authorize the Highway Superintendent  
                                  to Conduct an Auction for Surplus Equipment**

Introduced by: Highway Superintendent

WHEREAS, the Highway Superintendent has declared that the following equipment, Case 1052 Tractor VIN# JK149749 with mowers, Highlander HSHY2-10 Sander Serial# AS 01 AK 4827, Miller Mig welder Serial# LC016686, John Deere Backhoe Serial# T0310D6784333 , has no further useful life to the Town Highway Department and therefore declares it to be “surplus” to the Town: and

WHEREAS, in accordance with State Law and the Town’s Procurement Policy, the surplus town equipment should be sold to the highest bidder at public auction;

Now, therefore, be it

RESOLVED, that the Case 1052 Tractor VIN# JK149749 with mowers, Highlander HSHY2-10 Sander Serial# AS 01 AK 4827, Miller Mig welder Serial# LC016686, John Deere Backhoe Serial# T0310D6784333 is hereby declared surplus and the Highway Superintendent is authorized to conduct an auction for the sale of the surplus equipment to the highest bidder.

**Motion** by Councilman D'Ambro and seconded by Councilwoman Vomacka to Adopt Resolution No. 12 of 2021.

A roll call was taken on Resolution No. 12 of 2021 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman D'Ambro	YES
Councilwoman Masterson	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 12 of 2021 was adopted unanimously.

## **Reports      Department Heads & Committees**

John Nett, Police Commissioner gave a brief report on the status of the Police Reform Committee to date. Mr. Nett reported that the Police reform and Reinvention Committee met for a second time, posted a survey on social media asking residents to provide input on the Town Police Dept., and that the Police Dept and Police Commission have been updating the departments procedures and policies. He stated that a draft will be completed by their meeting in March, then submitted to the Town Board for review and filed with the State by the April 1<sup>st</sup> deadline.

### **Supervisor Kinowski**

COVID: Supervisor Kinowski stated they are working on an extensive list of seniors 65 and over for future use if more vaccines become available. Calls are being made to those residents to verify their contact information.

Code Red: Supervisor Kinowski encouraged residents to sign up for Code Red in order to be notified in the event of emergency situations or community alerts such as boil water etc.

### **Councilwoman Vomacka**

Cemeteries: Councilwoman Vomacka stated she is still working on the cemeteries in regard to main to maintaining and fixes them up. Majors concerns were liability and ownership. She stated that more information needed to gathered and clarification on the law.

Discussion was held on ownership, liability, maintaining and grants.

Pony Paddock: Councilwoman Vomacka reported that she met with Councilman D'Ambro and another gentleman who owns a small café regarding the snack bar. He offered to look at the snack shack and offer ways to help make it more self-efficient.

### **Councilman Baker**

Senior Class: Councilman Baker commented on an e-mail received requesting a donation to help sponsor a 2021 senior class parade.

Discussion was held on past donations to non-profit groups and if it was appropriate to donate to a specific group.

Attorney Trainor stated that if it was a town wide benefit than it would be appropriate. Councilwoman Masterson stated that she would contact the school superintendent for further information and e-mail the Town Board with the information.

### **Public Input**

No public input.

### **Audited Claims**

**Motion** by Councilman D'Ambro and seconded by Councilwoman Vomacka to pay the audited claims.

General	\$13,657.32
Town Outside	\$2,865.83
Highway	\$36,929.50
Water & Sewer	\$1915.32

**Motion carried**

**Motion** by Councilwoman Vomacka and seconded by Councilman D'Ambro to adjourn the Town Board meeting and enter into executive session at 7:50 pm to discuss 3 contractual items and 1 litigation items. (Note: The Town Board will not resume the regular meeting of the Stillwater Town Board) **Motion carried.**

Respectfully submitted by

Sue Cunningham  
Stillwater Town Clerk