

Stillwater Town Board
Agenda Meeting/Public Hearing
Saratoga Pointe
July 1, 2010 7:00 PM
Stillwater Town Hall

Present: **Councilman Artie Baker**
 Councilman Ken Petronis
 Councilwoman Lisa Bruno
 Supervisor Ed Kinowski

Also Present: **Sue Cunningham, Town Clerk**
 James Trainor, Attorney for the Town
 Joe Lanaro, Engineer for the Town

Absent: **Councilwoman Virginia Whitman**
 Mark Minick, Supt of Highways

Supervisor Kinowski called the meeting and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

7:00 PM Public Hearing (Saratoga Pointe)

John Gay representing the applicant for the proposed Saratoga Pointe PDD gave a brief presentation of the proposed PDD. He stated that the plan consists of 126 lots on an 81 acre site off of Route 423. A large area of the site will remain in a natural state that will be connected by walking paths, accessed by open common areas which will remain open for passive recreation and play areas. The plan also calls for a commercial lot with the commercial building being constructed in an architectural style similar to the homes in Saratoga Pointe. He continued to go over Home Owners Association information and storm water detention and discharge plans.

A brief discussion was held in regard to the homes being single family or duplexes, distances between the homes, sewer, and roads being two way or one way and sidewalks. Supervisor Kinowski stated that the applicant has met all the perimeters requested by the Planning Board.

Public Input

John V commented on there only being one entrance and the impact on the school. Mr. Gay stated that they started with two entrances but NYS DOT came back with just one entrance.

Art F. inquired where the development was located. Supervisor Kinowski stated that it was off of Route 423.

With everyone having the opportunity to comment Supervisor Kinowski declared the Public Hearing adjourned at 7:20 PM.

Adoption of Minutes: Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt the minutes of the June 3, 2010 minutes of the Stillwater Town Board.
Motion carried.

Reports (Town Board & Department Heads)

Councilman Petronis

Boilerhouse Property: Councilman Petronis reported that his meeting with DeCresente was canceled and will be rescheduled after the holiday.

Police Dept.: Councilman Petronis stated he received a call from a local resident who has a tow truck and wanted to know what he had to do in order to be put on the police call list for a tow truck.

A discussion was held in regard to the process the police use in calling for a tow truck. The consensus of the Town Board was to have the Police Dept put the resident on the call list for towing services when available.

Councilwoman Bruno

Community Center: Councilwoman Bruno reported that the auditors were in and they should have a financial report by the end of next week. She also reported on the summer program, boot camp and other programs at the Community Center.

Novembers Election Ballot: Councilwoman Bruno suggested that they look into how to go about putting the Supervisor and Tax Collector position on the November ballot.

Councilman Baker

Community Center: Councilman Baker reported that the one playground equipment on the Community Center lawn is in need of repair and would like to have it removed. He said that he had a quote of \$300 to have it removed.

A discussion was held on removing, repairing and where to move the equipment.

Family Day: Councilman Baker gave a brief overview of Family Day expenses.

Councilwoman Bruno inquired about the vendor fees and donations.

A discussion was held on a reserve balance from Family Day and the Town Board discussed whether to allocate the balance to the Community Center or to use it to remove the play equipment.

Riverside Veterans Park: Councilman Baker stated that he had a quote of \$183 plus s & h to repair swings and the basketball rim at the park. He requested a Resolution for the next meeting to authorize the purchase.

Supervisor Kinowski commented that if the money is allocated in the budget and falls within the procurement policy why would they need a Resolution.

A discussion was held and the consensus was that no Resolution would be needed for Councilman Baker to proceed with the purchase.

Supervisor Kinowski read a report for Councilwoman Whitman

Councilwoman Whitman

Budget Transfer: Councilwoman Whitman requested a Resolution to transfer \$50,000 from B7140.4 from Parks to the capital reserve account for Parks which would give that account a balance of \$100,000. There would be a simple plan attached to develop moderate structure to the Glen Hollow Park.

Councilwoman Whitman suggested they transfer \$20,000 from B7140.4 account to the Attorney contractual B1420.4 account.

Councilwoman Whitman would also like the Resolution from 2009 authorizing work at the Glen Hollow Park be amended to reflect the actual monies spent on the Park.

Councilwoman Whitman also requested that the OFM request that all departments remain as frugal as possible for the remainder of the year which will help the board complete the fiscal year due to unrealistic projections in the budget.

Supervisor Kinowski stated that he believes an approach to this come September is more realistic than at this time.

A discussion was held on Glen Hollow Park in regard to the name of the Park, infrastructure, parking lot, walkway and the outside perimeter. Out of the discussion a resolution will be offered at the next meeting calling the park the Stillwater Glen Hollow Park with a plaque dedicating the park to Paul Lilac and the Town Board at the time.

Councilman Baker also stated that with in house services a basketball court and playground area could be put in for approximately \$21,000 whereas an outside contractor wants \$21,000 just for the basketball court.

Supervisor Kinowski stated that he would like to bring this to the Capital Projects meeting, set a plan in place for constructing the park and talk to the Supt. Minick to see if it is feasible for the Highway Dept to do.

Supervisor Kinowski

Tax Parcels: Supervisor Kinowski stated that the Attorney is working on the Brigadier estates and the Turning Point parcel which were not turned over properly to the Town and taxes are owed on them now. He would like permission from the Town Board to pay the tax bills prior to September when the parcels will be placed on the county tax auction. Supervisor Kinowski stated that he was looking further into how the Turning Point Park was never turned over to the Town.

Buildings: Supervisor Kinowski stated that he has received a quote from Donovan restoration in regard to doing brick work at the Town Hall and the Community Center. He reported that the amount was substantial so they would need to obtain three quotes.

Police Dept. Supervisor Kinowski stated the Town has been asked to sponsor an individual to attend the police academy at their own expense. In order for the individual to go they need to be sponsored by the Town. A resolution will be offered at the next Town Board meeting sponsoring an individual to attend the academy at his own expense.

284 Plan/Highway Spending: Supervisor Kinowski stated that he has spoken with the Supt of Highways and they should have an asset management plan for the Town which could show where he will be spending funds, what roads have been done and the direction the highway is heading.

Retirement: Supervisor Kinowski reported that the Office of the State Comptroller and the New York State Retirement System have released procedures for the implementation of the 2010 early retirement incentive and in order for Town employees to take advantage of the early retirement incentives, two local laws must be adopted to enable the Town to offer the incentive to its employees.

A discussion was held on if the positions can be filled and amending the highway contract for health benefit purposes. He referred a sample copy of the law to the Attorney for a possible resolution for the next meeting.

Town Clerk (Sue Cunningham)

Sue Cuning, Town Clerk reported that a resident on Grace Moore Rd. has requested the Town look into a speed reduction for their road.

A brief discussion was held by the Town Board and consensus was that the Town has looked into this previously and been denied so they decide not to pursue it at this time.

Public Input (Privilege of the Floor)

Art G. questioned where the park was & if it was done, how many water meters were in, how the Community Center spends the money received from the Town, updates on the Mobile Home Ordinance and commented on fireworks going off and how the Police Dept does nothing.

Councilman Petronis stated that the park was on County Route 76 and the pavilion was finished and there were 150 water meters left to be put in.

Councilwoman Bruno stated that the Community Centers audit would be finished soon and they would be doing a presentation at a future meeting of the Town Board.

John C. suggested that the Town Board put up signage of when the park is open and consider putting a possible swing gate on the entrance to keep people out after dark.

Art F. inquired if the microphones were on because he could not hear the board members and how unemployment benefits would affect the Town budget.

Supervisor Kinowski stated that he was not sure of how unemployment benefits would affect the budget at this time.

It was also noted that the microphones were on the Board just needed to speak into them.

Audited Claims

Motion by Councilman Baker and seconded by Councilwoman Bruno to pay the audited claims.

General	#287-#300	\$9,573.62
Highway	#285-#299	\$48,255.16
Town Outside	#93-#102	\$16,535.26
Water & Sewer	#53	\$160.00
Capital Projects (CSR)	#41-#42	\$33,729.38

Councilman Petronis pulled one voucher for coding purposes.

Supervisor Kinowski will look into the proper coding.

Motion carried

Motion by Councilman Baker and seconded by Councilman Petronis to adjourn the agenda meeting and enter into executive session for litigation purposes at 8:35 PM. **Motion carried.** (Noted: The Town Board would not be acting on any business or going back into the agenda meeting this evening).

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk