

**Stillwater Town Board  
Business Meeting  
April 20, 2017      7:00 PM  
Stillwater Town Hall**

**Present:**      **Councilman Artie Baker  
Councilman Ken Petronis  
Councilwoman Lisa Bruno  
Councilwoman Ellen Vomacka  
Supervisor Ed Kinowski**

**Also Present:** **Barbara McManus, Deputy Town Clerk  
Joe Lanaro, Engineer for the Town  
James Trainor, Attorney for the Town**

**Absent:**      **Sue Cunningham, Town Clerk  
Mark Minick, Highway Superintendent**

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Barbara McManus, Deputy Town Clerk took the roll call.

**Resolution # 23 of 2017.**

**Resolution #23      Authorizing Awarding a Contract to Install Carpet in the  
Stillwater Area Community Center (SACC) Office for \$2500 as Budgeted**

Introduced by: Supervisor \_\_\_\_\_

WHEREAS, the carpet in the office at the Stillwater Area Community Center (“SACC”) is in need of replacement; and

WHEREAS, there are already budgeted funds for the repair or replacement to the carpet in the Stillwater Area Community Center;

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into a contract with Glens Carpet for the amount of \$2500.

**Motion** by Councilman Baker and seconded by councilman Petronis to adopt Resolution No. 23 of 2017.

A roll call vote was taken on Resolution No. 23 of 2017 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Bruno	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 23 of 2017 was adopted unanimously.

Supervisor Kinowski informed the public that our bookkeeper, Colleen Zabielski had unexpectedly passed away. A moment of silence was observed. He also informed the board that an advertisement to newspapers was submitted to newspapers in search of a new bookkeeper. Someone would be hired provisionally until a civil service test was taken. Resumes are being accepted to the Town Clerk until May 12, 2017.

Supervisor Kinowski also mentioned that the town is searching for committee members. Committee members from different neighborhoods and backgrounds that would bring different

ideas to the table on different studies conducted within the town. He is looking for volunteers. Candidates should be available to meet for meetings of 1 to 4 hours.

At this time, Supervisor Kinowski asked Attorney Trainor to explain simplified changes in the PDD process. Due to our capable Building, Zoning and Planning department, meeting with applicants upfront, steps can be cut out. This revised process should save the town time and money. It will be suggested to Planning Board at their next meeting and go to Public Hearing if it moves forward.

Councilwoman Vomacka gave a short report on the Emergency Management meeting. They would like to provide cards with emergency numbers to the public. Supervisor Kinowski reminded her that there is money in their budget to possibly make magnets. There is an opportunity to distribute at events like Family Day. Councilwoman Bruno also suggested that some be given to the Town Clerk in the Welcome Folders that she distributes. Councilwoman Vomacka also reminded everyone that Open House at Arvin Hart is on sat April 29, 2017 11-2. Councilwoman Bruno informed everyone that the legion is having a band on April 28, 2017 form 7-10 and will have more Friday concerts in future.

Attorney Trainor requested Executive Session to discuss litigation.

Supervisor Kinowski also informed the public of changes with adding water customers on County Route 76 with the Village. A short discussion was held.

### **Public Input**

Dick D. asked Supervisor Kinowski about the 45 mph on County route 76 status. Supervisor Kinowski is working on getting the information.

Mayor Nelson informed the Board that the next breakfast held at the United Church will be Saturday May 6, 2017 form 8am until 10 am.

### **Audited Claims**

**Motion** by Councilwoman Bruno and seconded by Councilwoman Vomacka to pay the audited claims.

General	\$9955.08
Town Outside	\$7893.91
Highway	\$15,048.52
Water & Sewer	\$19,488.75

### **Motion carried.**

**Motion** by Councilman Baker and seconded by Councilman Petronis to adjourn into executive session to discuss contract matters at 7:37pm. **Motion carried.** (Note: the Town Board will not resume back into the regular meeting).

Respectfully submitted by

Barbara McManus  
Deputy Town Clerk