

Stillwater Town Board
Agenda Meeting
February 7, 2008 7:00 PM
Stillwater Town Hall

Present: Councilman Ken Petronis
Councilwoman Lisa Bruno
Supervisor Shawn Connelly

Also Present: Sue Cunningham, Town Clerk
James Trainor, Attorney for the Town
Joe Lanark, Engineer for the Town

Absent: Councilman Artie Baker
Councilwoman Virginia Whitman

Supervisor Connelly called the Agenda Meeting to order and led everyone into the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt the minutes of the January 3, 2007 Re-Organizational meeting of the Stillwater Town Board. **Motion Carried.**

Communications: One communication from Councilman Baker. Councilman Baker is out of Town and is unsure he if he will be back in time to make the Town Board Meeting.

Reports & Resolutions *(Town Board & Dept Heads)*

Supervisor Connelly

Multi Use Trail: Supervisor Connelly stated that a request for reimbursement of \$171,038 has been received for the paving of the Multi Use Trail that has been submitted.

Workshops: Supervisor Connelly stated that he attended the Association of Towns at the Desmond in Albany for newly elected officials. There were several workshops that he attended such as budget workshop, ethics workshop and open meeting workshop.

Saratoga Hills: Supervisor Connelly stated that he attended a meeting with Ray Abbey and PNL (new owners of Saratoga Hills). He stated that they are sending out copies to all the tenants of new park rules & regulations. PNL will try to work the tenants up there on cleaning up the sites, they will lend the tenants money for certain repairs and bill them back through their lot rent. He has been informed that the Army Corp of Engineers has approved their hook-up to the sanitary sewer, as soon as he receives that paperwork, sign & return they should be able to start with hook-up.

Water & Sewer Infrastructure: Supervisor Connelly reported that Councilman Baker and himself attended a workshop presented by Congresswoman Gillibrand in regard to co-funding of water & sewer infrastructure, which was very informative.

Saratoga National Historical Park: Supervisor Connelly reported that the Saratoga national Historical Park would be holding arm chaired tours: Alaska Glacier National Park-February 10th & Gettysburgh National Military Park-February 17th.

Councilwoman Bruno

Community Center: Butch Lilac has been named Executive Director of the Stillwater Community Center. The Executive Director has also been working hard to secure grants for the Community Center through the "Stewarts Holiday Money Program" and the NYSDOT "Safe Routes to School Program". The Executive Director is also working on other great fund-raising efforts for the center.

The Community Center was victim to vandalism on Saturday, February 2, 2008 in the early evening hours. The damage occurred to the karate room door and to the wires that control the lighting for the old gym as well as the Handicapped lift wires and controls. But, due to the new security system the culprit has been apprehended and the insurance company is reviewing the claim so that everything may be repaired.

The Community Center has many great events and programs coming up. For instance, they have been having Teen Fun Night, which has been very successful and they will start adult volleyball

on 11th of February. Another event scheduled is Country Line Dancing with Wang's Radio Personality Kevin Richards and many other great events and program for the community. I would like to encourage the public to call or stop by the community center to see what they have to offer.

Historical: I had the pleasure of meeting with Linda Palmieri and Linda Sanders in their office and was able to review all the different projects that the Stillwater Historians office is undertaking. Such as preserving photos, applying for different grants to enhance their capabilities, restoring artifacts for display, creating a new display for the blockhouse and much more. I would like to commend these ladies for all their efforts and for going above and beyond what is expected of them. The Town appreciates all your hard work.

Landfill, Refuse & Recycling: The first of three Town Wide Clean-up initiatives will be held on May 24, 2008 in cooperation with County Waste at the Town Garage as it has been in previous years. Residents can dispose of **non hazardous** materials for a nominal fee from 7:00 A.M. until 2:00 P.M. The other Scheduled dates are August 2, 2008 and November 1, 2008.

Town Landfill Monitoring: There are no new issues to report. Waiting on report for groundwater sampling.

Doughty Landfill - Nothing to report at this time.

Library: The Library is offering great free reading and craft programs for Baby's, pre-school age kids and school age children and I encourage people to take advantage of the Stillwater Free Library. Also, beginning in March the library will be open Tuesday - Friday from 10 - 7 and Saturday's from 10 - 2.

Councilman Petronis

Luther Forest: Councilman Petronis commented on the resolutions on tonight in regard to Luther Forest. He stated that he has attended several meetings over the last couple of weeks along with the Supt of Highways and Engineer Lanaro in regard to this.

Requested Resolutions: Councilman Petronis requested several Resolutions for the next Board Meeting.

1. A Resolution increasing the water rate in District #1 & #5 do to the increase in the Village water rates.
2. A Resolution increasing in water rate in District #3 & #4 do to the increase in the City of Mechanicville water rates.

He stated that this may be a reason to look into the possibility of tapping into Mackey' water supply or the County.

3. Dedication of a dirt road that connects Cold Springs Road and the Tech Park.
4. An Intermunicipal Agreement with the Town of Malta in regard to the sewer hookup.

Councilman Petronis commented on setting up a meeting with the Cold Springs Road residents. Engineer Lanaro stated that in approximately two weeks everything will be ready for a presentation. They will need to schedule something thereafter, set up accommodations, and send out notice to residents to inform them of the meeting.

Councilman Petronis stated that the Highway Committee did meet, reviewed three applicants, and chosen Creighton Manning to do the final design on Cold Springs Rd with Chazen being the administrator.

Councilman Petronis commented that nice weather was going to be upon us soon and requested that the Attorney look into a nudity law do to a situation that happened from the previous summer.

Town Attorney *(James Trainor)*

Attorney Trainor stated that he would be reviewing roads pertaining to LFTP.

Town Engineer *(Joe Lanaro)*

Engineer Lanaro submitted an Engineer report for the Board to review and gave a brief overview of the report. (A copy of the report can be viewed in the Town Clerks office).

Councilman Petronis requested the Engineer to report on the list of things the Town needed to do in regard to the LFTP.

Engineer Lanaro stated that there is an internal road through the park and the majority of the road is in Malta which has about 3800 feet that continues from Malta to Stillwater. He stated that there is a need to except a paper street for that right of way which will be owned by the Town not by LFTP. There is also some language that needs to be addressed in the Memorandum of Understanding that exists between the Town of Malta and the Town of Stillwater. There may be

some other potential amendments that may be coming up in regard to the PDD legislation and the transmission lines. Other issues that they are trying to move forward with are municipal services relating to the aspects of administering the project or advancing the final design for construction and right of ways with property owners.

More discussion was held on sewer easements in regard to LFTP and Cold Springs Road and it was noted that the entire project including planning, engineering, legal and construction costs are being born by various funding agencies. There is no cost to the residents of the Town of Stillwater.

Town Historian (Linda Sanders)

Linda Sanders, Deputy Town Historian stated that Linda Palmieri, Historian could not make it here tonight so on her behalf she submitted her report to the Town Clerk and read the Stillwater Historian's Office Mission Statement.

Linda Sanders, Deputy Town Historian submitted her annual report. She briefly went over meeting and conferences she attended in 2007, displays that were set up in various locations, speeches & writings that she did and projects that she had done in 2007. She thanked the Town Board, Town Clerks Office and Highway Dept for all their help and support for the past year. (A copy of the Historian's report and the Deputy Historian's report are on file in the Town Clerk's Office for anyone wishing to review the reports).

911 Administrator (Drew Waltz)

Drew Waltz introduced himself as the 911 Administrator and stated that he is looking into some numbering conflicts and the numbering on Cold Springs Road.

Agenda Items (Resolution #19 & 20)

Resolution #19: Intent to be Lead Agency—Cold Springs Road Corridor

Resolution #20: Notice to involved agencies-Declaration of Intent to be Lead Agency.

Engineer Lanaro read the two resolutions in their entirety.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #19 & #20.

Discussion: Councilman Petronis stated that the first Whereas, line 7 of Resolution #19 it should be County Route 76 not State Route 9P.

A roll call vote was taken as follows on Resolution #19 (with the change) and Resolution #20 was taken as follows.

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| Councilman Baker | Absent |
| Councilman Petronis | Yes |
| Councilwoman Bruno | Yes |
| Councilwoman Whitman | Absent |
| Supervisor Connelly | Yes |

Motion carried. Resolution #19 & #20 were adopted unanimously. (Copies attached and made part of the minutes).

Public Input

Resident I commented on the Community Center report and inquired as to what action would be taken.

Attorney Trainor stated that he just recently reviewed the document and he will advise the Board with recommendations as to what their options are.

Resident I stated that it was her understanding that the former Executive Directors claim was found to have reasonable cause and could possibly be awarded damages. She inquired if this would be at tax payer's expense.

Attorney Trainor stated that he would look into the situation but believes it would be submitted to the insurance company.

Resident I inquired when the last time the Community Center was audited.

Supervisor Connelly stated that he believes one was done last year for the 2006 fiscal year and he does not know when the 2007 fiscal year would be done.

A discussion continued on the fiscal management of the Community Center including funding & fund raising and the audit.

Councilwoman Bruno stated that she attended the last meeting of the Community Center Board. She stated that the president of the Board did resign his position and they are trying to rectify some of the issues they are having.

Discussion was held on the Community Center in regard to the Board Members and who appoints them.

Attorney Trainor inquired as to where resident I received her copy of the Community Center Report.

Resident I stated that she received a copy from Supervisor Connors.

Attorney Trainor commented that Supervisor Connors signed a confidentiality agreement regarding this.

Further discussion was held on the confidentiality agreement, when she received a copy, whether it should have been made available to the public and where the copies were to be obtained.

Supervisor Connelly stated that they will address the issue she has and try to have something for her in March.

Resident II commented on a recent article regarding unemployment insurance being paid to the previous Director of the Building, Planning & Development when in fact he resigned from his position. He inquired if any other person in 2007 collected unemployment.

Supervisor Connelly stated that he believes there was only one other person.

Resident II inquired about the paving of the Multi Use trail.

Supervisor Connelly stated that the contract was extended because of the weather and as soon the weather cooperates the trail will be paved.

Resident II inquired about the codification.

Attorney Trainor stated that he is still waiting to receive the codification material from the former Attorney.

Sue Cunningham, Town Clerk stated that her office has made a copy for him to take with him after the meeting.

Resident III inquired if they notify the audience if they are recording the meeting.

Attorney Trainor stated that he believes they should notify the people in the audience that they are being recorded.

Resident I stated that she is recording the meeting.

Resident III commented on the Multi Use trail and inquired as to the reason behind the pressure sewer.

Engineer Lanaro stated that it runs under the trail and they incorporated the feature to inspect & maintain the lines.

Resident III asked if the Town owns the sewer line and when the Town obtained the line.

Engineer Lanaro stated that Town owns the sewer line and it is the intent of the Town to convey it to the County. He stated that the infrastructure for that transportation corporation was conveyed to the Town at no cost as part of the formation of Sewer Dist #2.

Resident III inquired about Cold Springs Road in regard to the contract with Erdman Anthony.

Engineer Lanaro stated that was no contract with Erdman Anthony, there was intent to sign a contract but one was never signed.

Discussion was held on the project in regard to conception, design and consultant.

It was stated for the record that this project was a no cost to the Town.

Resident IV asked the Supervisor to clarify the time of the events at the Saratoga National Historical Park.

Supervisor Connelly repeated the dates and time of the events.

Resident IV inquired about the Landfill clean up and if hazardous materials would be taken.

Lisa Bruno stated that only non hazardous materials would be accepted.

Supervisor Connelly stated that they would be looking into reaching out to other communities to do a joint hazardous material clean up.

Resident IV inquired about the cost and completion of the Cold Springs Rd project.

Engineer Lanaro stated that the project was a reimbursement program and there would be no cost to the residents of Stillwater and that it would take approximately two years to be fully completed.

Resident IV inquired about the water rate increase with Mechanicville.

Councilman Petronis stated that it was for three years.

Resident IV questioned the sewer line being pressurized.

Engineer Lanaro stated that the majority of the line has been pressure tested as part of the construction.

Councilman Petronis stated that the line was put in years ago by John Gurba.

Resident V commented on creating an emergency response team in the Town of Stillwater and requested that the Town Board help him get this started.

Supervisor Connelly stated that they do have an Emergency Management Team similar to what he is requesting. He stated that he would put him in contact with the head of the Emergency Management Team.

Resident VI commented on the pot holes on County Rd 76 and inquired as to who maintains the road.

Supervisor Connelly stated that the County takes care of the road and they are waiting until the weather breaks due to the frost in the ground.

Resident VII inquired if Farley Rd to the Saratoga Lake would be macadam.

Supervisor Connelly stated that all the roads in the area would be included and that it would be no cost to the Town.

Resident VII inquired about the Town wide clean up.

Supervisor Connelly stated that it would be non-hazardous materials only.

Resident VIII commented on the lending of money to the trailer park.

Supervisor Connelly stated that the owners (PNL) would be lending money to help residents fix up around their trailers and that they have a new onsite manager.

Resident VIII inquired about Resolution #19 and the Town being Lead Agency.

Engineer Lanaro stated that the Town leads the process for the coordinated review under state law to study & mitigate the project.

Supervisor Connelly stated that the Town wants to be the Lead Agency so they can be the ones to oversee & control what they are doing.

Resident IV questioned the Multi Modal project.

Councilman Petronis stated from Farley Rd. to Cold Springs Rd, encompasses parts of Fitch, and all of Elmore Robinson Rd.

Resident IV commented that with hazardous materials they could probably contact Bob Palmieri who could probably help them with where to take items.

Resident III inquired about the progress of updating the website.

Supervisor Connelly stated that they are working on this and they were having trouble gaining access to the site.

Resident III commented on the potential unemployment insurance fraud and if the Town has any recourse in as far as the Town's insurance rates.

Supervisor Connelly stated that the Town's insurance rates were not affected.

A discussion was held in regard to the process of obtaining unemployment insurance.

Resident I inquired about disposing of electronics and if they are considered hazardous.

Drew Waltz stated that as far as computers go they need to be recycled.

Supervisor Connelly stated that once the Town website is up maybe they put something on the site in regard to disposing of hazardous & recycle material.

Resident IV stated that she questioned unemployment before about a prior & claim and it was her understanding that when the Town receives something from unemployment they only need to sign the form and send it back if they are objecting to claim.

Attorney Trainor stated that he believes this is accurate.

Audited Claims

Motion by Councilman Petronis and seconded by Councilwoman Bruno to pay the audited claims.

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| General | #51--#92 | \$18,466.96 |
| Highway | #46-#72 | \$13,114.69 |
| Town Outside | #9-#24 | \$25,620.69 |
| Water & Sewer | #8--#11 | \$3,069.97 |
| Capital Projects (Cold Springs Rd, Campbell Rd, Boilerhouse) | #6-#14 | \$151,773.31 |
| Trust & Agency (Frost Faire) | #1-#3 | \$785.10 |

Motion carried.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adjourn the Agenda Meeting at 8:50 PM.

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk