

**Stillwater Town Board  
Business Meeting  
January 18, 2007 6:30 PM  
Stillwater Town Hall**

**Present:** Councilman Artie Baker \*\*Arrived at 7:20PM\*\*  
Councilman Ken Petronis  
Councilwoman Joan Ronda  
Councilwoman Jo Ann Winchell  
Supervisor J Gregory Connors

**Also Present:** Mark Minick, Supt of Highways  
Sue Cunningham, Town Clerk  
Robert Beebe, Attorney for the Town  
Joe Lanaro, Engineer for the Town

Supervisor Connors called the meeting to order.

**Motion** by Councilwoman Ronda and seconded by Councilman Petronis to adjourn into executive session. **Motion carried.**

**Motion** by Councilman Petronis and seconded by Councilwoman Ronda to resume the regular Business Meeting. **Motion carried.**

Supervisor Connors called the Business Meeting to order and led everyone into the Pledge to the Flag.

**Approval of Minutes: Motion** by Councilwoman Ronda and seconded by Councilman Petronis to approve the minutes of the December 21, 2006 Business Meeting of the Stillwater Town Board. **Motion carried.**

**Special Presentation** *(Browns Beach)*

Supervisor Connors gave a brief explanation that this in regard to a 1988 ordinance referred to as Browns Beach Landing and introduced Michelle Anderson (Attorney for the project).

Michelle Anderson stated that the project was initiated in 2005 and has spent the last two years working on criticism received when they first brought it before the public. She proceeded with a brief overview of the project and stated that the developers were willing to develop the Saratoga Glen Park at the Towns specifications if approved.

The Design Architect gave a brief overview of the project, the view from Route 9P, the boardwalk area and beach area.

Supervisor Connors stated that there would be a public workshop at 7:00 PM on January 29<sup>th</sup> regarding the proposed project.

**Public Input**

Resident I inquired about the status of the Saratoga Glen Park.

Supervisor Connors that they negotiated with the developers of Browns Beach and as a public benefit assessment the developer will build the park to the Towns specifications.

Resident II commented on a stone wall across from his home on Meehan Rd. he stated that several incidents have incurred here and would like to see the stone wall removed.

A discussion was held in regard to the wall, right of way and survey.

The Town Engineer and the Highway Supt will look into the situation and the Board will take action if necessary or possible.

Resident III commented on Hillside Trailer Park in regard to the Parks new name, the 911 numbers, mailboxes, lots available, articles in recent paper, dirt roads in the park, code violations in the park and filing charges against the Building Dept Director for not doing his job.

Resident IV inquired about the water line that was moved in regard to Arvin Hart, Resolution #48, Resolution #52 and a break down of the sewer districts.

Supervisor Connors stated that they had to move the existing water line and are waiting for the final paperwork to adopt a new easement to replace the old one. In regard to the sewer district the districts are as follows: Sewer District 2, existing district; Sewer District 3, Revolutionary

Heights; and Sewer District #4, Hillside. Supervisor Connors stated in regard to Resolution #48 they have been advised to table Resolution #48.

**Reports** (Councilwoman Winchell had sensitive items)

**Councilwoman Winchell**

Senior Workshop: Councilwoman Winchell announced that the Town's Assessing Office is sponsoring a Senior Citizen Workshop on Wednesday, January 31, 2007 from 10:00 AM until noon. The workshop is to inform residents on what her department offers and to allow them the opportunity to speak with other professionals from CCEC, AARP, Saratoga Office of the Aging, the Town Historians, and Kelli Patenaude, an area doctor. Annetta Melber, Stillwater liaison to the elderly has also been invited to participate. Refreshments will be served.

Insurance: Councilwoman Winchell requested a resolution to standardize health insurance for employees.

Assessor Office: In regard to the Assessor's Office, Councilwoman Winchell stated that she was asked to present a proposal that would increase the hours of the Assessing Clerk. The clerk currently works 19.5 hours. A memo listing a dozen points why the proposal is requested was distributed, as well as, a matrix of other neighboring towns' Assessing staff

Moll Property: Councilwoman Winchell stated that regarding the Moll property at the intersection of NY Routes 4 & 32, she distributed a listing of key points for the members to consider. She stated that the Town could in fact accept the conveyance without an updated survey. The conveyance could read "accepting all lands of Leland Moll east of NY Route 4". The Town would not need to spend \$13,500 until they had plans for the property. She collected mapping from NYS DOT that displays the former intersection and the newly created intersection.

Lighting: Councilwoman Winchell requested a resolution for the next meeting that would allow a Street-Light-At-Large to be placed on Pole#219 at the intersection of NY Routes 4 & 32. She stated that there have been two accidents since the intersection was modified. The lighting would benefit travelers' health and safety

Councilwoman Winchell distributed a memo relating to an interpretation of Municipal Law and Labor Law provided by the Association of Towns on the topic of personnel files of elected and appointed employees. The interpretation is not the same as reported by the Supervisor at the last Board meeting. Town Board members are considered as "employers" of appointed personnel. Town Board members need not gain individual's permission to review items within a personnel file; in fact it is highly recommended that they are reviewed on a regular basis for accommodations, referrals, etc...

**Action Items** (Resolutions #48--#59)

Resolution #48: *The Town hereby establishes the Town of Stillwater Housing Department, to be independent from other departments of the Town, and whose sole function is to oversee the operation of Section 8 Housing Assistance Program.*

Resolution #49: *Authorizing the Supervisor to enter into a contract with the County of Saratoga to provide for the delivery of meals to senior citizens in the Town of Stillwater for the year 2007.*

Resolution #50: *Authorizing the Supervisor to enter into a contract with the Chazen Companies for the purpose of amending the map, plan & report for Sewer District Number #2 at a cost not to exceed \$2,100.*

Resolution #51: *Authorizing the Supervisor to enter into a contract with the Chazen Companies for the purpose of amending the map, plan & report for Sewer District Number #3 at a cost not to exceed \$2,700.*

Resolution #52: *Authorizing the Supervisor to enter into a contract with the Chazen Companies for the purpose of amending the map, plan & report for Sewer District Number #4 at a cost not to exceed \$1,000.*

Resolution #53: *Authorizing the Supervisor to enter into a contract with the Stillwater Area Community Center Inc. for the distribution of \$83,450 of Town funds to the Stillwater Area Community Center for the year 2007.*

Resolution #54: *Approved the proposed agreement between the Town of Stillwater and the Stillwater Free Library for 2007.*

Resolution #55: *Authorizing the Supervisor to enter into a contract with the Stillwater Ambulance Fund Inc. providing for ambulance service to the Town for the year 2007.*

Resolution #56: *The Town Board hereby increases the income limitation for low income senior citizen to \$25,000, effective March 1, 2007.*

Resolution #57: *Authorizing the Office of Fiscal Management to establish a Cold Springs Road Corridor Capital Project Account.*

Resolution #58: Authorizing the Supervisor to execute the attached License to Occupy Agreement with the Guilford Transportation at a yearly cost of \$3,700.

Resolution #59: Authorizing the Town Hall Custodian to be paid on a bi-weekly schedule.

**Motion** by Councilman Petronis and seconded by Councilwoman Ronda to table Resolution #48. No discussion on a motion to table a resolution.

**Motion carried.**

**Motion** by Councilwoman Ronda and seconded by Councilman Petronis to adopt Resolutions #49 thru #59 in a block.

Councilman Baker requested Resolution #56 be pulled for discussion.

**Motion carried.** Resolutions #48, #49, #50, #51, #52, #53, #54, #55, #57, #58, & #59 will be adopted in a block.

**Motion** by Councilwoman Ronda and seconded by Councilman Petronis to adopt Resolutions #48, #49, #50, #51, #52, #53, #54, #55, #57, #58, & #59.

Councilwoman Winchell inquired as to who was responsible for the cost of the of the Sewer Districts.

Supervisor Connors stated that they needed to amend the map, plan & report as part of the overall project. The purpose of the 3 different resolutions is to cover the cost which would be Revolutionary Heights, Hillside, and the existing district.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

**Motion carried.** Resolutions #48, #49, #50, #51, #52, #53, #54, #55, #57, #58, & #59 were adopted unanimously. (Copies attached and made part of the minutes).

**Resolution #56** *Low Income Senior Exemption*

**Motion** by Councilman Petronis and seconded by Councilwoman Ronda to adopt Resolution #56.

Discussion: Councilman Baker inquired if this was a sliding scale exemption.

Supervisor Connors stated that it was.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

**Motion carried.** Resolution #56 was adopted unanimously. (Copy attached and made part of the minutes).

#### **Audited claims**

**Motion** by Councilman Baker and seconded by Councilman Petronis to pay the audited claims.

General	#33-#68	\$9,242.55
Highway	#13-37	\$5,788.39
Town Outside	#4-16	\$28,980.79
Water & Sewer	#3-4	\$641.54
Capital Projects	#3-7	\$4,007.75
(Sewer District & Sewer District 32)		
Trust & Agency	#1	\$250.00
(Frost Faire)		

**Motion carried.**

**Motion** by Councilwoman Ronda and seconded by Councilman Petronis to adjourn the Business Meeting at 7:55 PM.

Respectfully submitted by

Sue Cunningham  
Stillwater Town Clerk

