

**Stillwater Town Board
Business Meeting
September 18, 2008 7:00 PM
Stillwater Town Hall**

Present: Councilman Artie Baker
Councilman Ken Petronis
Councilwoman Lisa Bruno
Councilwoman Virginia Whitman
Supervisor Shawn Connelly

Also present: Sue Cunningham, Town Clerk
Mark Minick, Supt of Highways
Daryl Cutler, Attorney for the Town
Joe Lanaro, Engineer for the Town

Supervisor Connelly called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

Adoption of Minutes: Motion by Councilman Petronis and seconded by Councilwoman Whitman to adopt the minutes of the August 21, 2008 Business Meeting of the Stillwater Town Board. **Motion carried.**

Communications: Sue Cunningham stated that the Town Board received a thank you from the Stillwater Food Pantry.

Public Input (On Resolutions)

Resident I inquired about Resolution #133, #135 and #141.

Supervisor Connelly stated that Resolution #133 was just making budget transfers within the highway accounts.

Councilwoman Whitman stated that Resolution #135 was creating a capital projects with left over monies in the Highway budget instead of the money going back in the overall fund balance. Councilman Baker stated in regard to resolution #141 that they have been doing this for years.

Agenda items (Resolutions #132--#143)

Resolution #132: Authorizing the Supervisor to sign the Intermunicipal Agreement with the City of Mechanicville and Village of Stillwater relating to shared water supply upgrades.

Resolution #133: Authorizing the Office of Fiscal Management to make the necessary budget transfers to pay for general highway repairs.

Resolution #134: The Town of Stillwater supports the inclusion of Kayderosseras Creek Corridor and Saratoga Lake in NYS Open Space Plan.

Resolution #135: Establishing a Capital Projects Account for machinery.

Resolution #136: Authorizing the Supervisor to sign an Assignment of Easement to Luther Forest Technology Campus Economic Development Corporation.

Resolution #137: Authorizing the submission of a Grant Application for funds from the Hudson-Fulton-Champlain Quadricentennial Grant Program.

Resolution #138: Authorizing the Highway Superintendent to solicit bids for a small dump truck.

Resolution #139: Declaring Highway equipment surplus and authorizing the Supt of Highways to sell equipment at auction to the highest bidder.

Resolution #140: Authorizing the Supervisor to hire Jessica Valchik as Confidential Secretary.

Resolution #141: Authorizing the Supervisor to pay a donation of \$100 to the Stillwater Booster Club.

Resolution #142: Authorizing the renewal of a bond anticipation note for Water District #3.

Resolution #143: Authorizing the renewal of a bond anticipation note for Water District #4.

Councilwoman Whitman requested that Resolution #138 be pulled for discussion and a separate vote.

Motion by Councilman Baker and seconded by Councilman Petronis to table Resolution #141. **Motion carried.** (No discussion)

Motion by Councilman Baker and seconded by Councilwoman Bruno to adopt Resolutions #132, #133, #134, #135, #136, #137, #139, #140, #142, & #143. **Motion carried.**

Resolution #138 (Small Dump Truck)

Councilwoman Whitman inquired about the estimated cost for this, commented on the Highways fund balance and stated she was against this during the economic issues that people are facing today.

Councilwoman Bruno stated that she shares these concerns.

Supervisor Connelly stated that he did a walk through of the Highway Dept and commented on the extensive work that the small dump truck needs.

Councilwoman Bruno inquired about the cost to repair versus paying \$70,000 for a new truck and how the truck would be utilized.

Supt Minick stated that the truck is ten years old and has a lot of rust. He said the truck is used for small streets and cul de sacs.

Councilwoman Whitman questioned the option of leasing.

A discussion was held on the option of leasing versus buying out right.

Councilman Petronis stated that he agrees with the Supt of Highways and doesn't want to see the Town go backwards.

A roll call vote was taken on Resolution #138 as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Bruno	Yes
Councilwoman Whitman	No
Supervisor Connelly	Yes

Motion carried. Resolution # 138 was adopted by a 4 to 1 vote. (Copy attached and made part of the minutes)

Town Board Discussion

Capital Projects: Councilwoman Whitman commented on the Capital Projects account. She stated that the money was always in the budget since she started it in 2005 but the money was never transferred over and never set up the capital project account. She said it is in the 2008 budget and they are starting it now, which would be up to the Boards discretion.

Discussion followed on capital projects.

Town Hall: Councilman Petronis commented on the work being done on the corner of the Town Hall building.

Supervisor Connelly stated that the corner of the building has been taken care of , the gutters need one more coat and was informed that the down spouts need to be replaced. They will be letting him know if there is an additional cost or if they can use what is there.

Meetings: Councilwoman Bruno requested that the Supervisor keep the Board members informed of the meetings he has attended.

Resolutions: Councilwoman Whitman requested that all resolutions be into the Supervisor's assistant by 3:00PM on the Friday before the Town Board meetings where she can have them to the Attorney by the following Monday.

A discussion on the process of resolutions was held.

Budget: Councilwoman Whitman requested that the Supervisor send a letter to the Fire Dept. requesting that they take in consideration the economic climate when preparing the Fire Departments budget.

Councilman Petronis suggested that they also send one to the Rescue Squad even though their budget is usually pretty good.

Public Input

Resident I inquired if changes have been made to the Animal Control Law and commented on Stillwater Heritage Day.

Supervisor Connelly stated that the Attorney is reviewing the codification.

Resident II commented on the Multi Use trail and stated that a nice job was done in planting the trees.

Resident III inquired about the financial situation facing the Town, asked if the soil has been removed from the Boilerhouse area and if the audit has been completed.

Supervisor Connelly stated that they are speaking in general in regard to the financial climate with everyone struggling do to the price of oil, gas and the housing market.

Supt Minick stated that the soil is scheduled to be removed on the 24th or 25th.

Councilwoman Whitman stated that there will be some new debt that the Town has acquired.

Supervisor Connelly stated that they just received a draft copy of the audit and should have an exit interview around the 1st week of October.

Resident IV inquired about Resolution #132 and the Water District #4 litigation.

Supervisor Connelly stated that a grant was established for the Town of Stillwater, Village of Stillwater and the City of Mechanicville to look at alternative water sources and this authorizes him to sign an intermunicipal agreement.

Attorney Cutler stated that Attorney Trainor had a conference with Judge Ferradino last week and now they are waiting for the Judges decision.

Resident V inquired if the budget will be available to the public and commented on the PCB's testing and results.

Supervisor Connelly stated that the Budget would be available in the Town Clerks Office. He stated that they are continuing testing the PCB's and the results have not changed from the first test.

A discussion on the EPA and PCB's was held.

Supt of Highways

Multi Use Trail: Supt Minick commented that they emptied the garbage cans on the trail and went down to Mitchell Rd to access the one in that area. He stated that they were asked not to cross the property so they will need to look into see what grounds are what for them to access the trail there.

Conference: Supt Minick reported that he has been asked by the NYSDOT to speak at a Northeast Paving Prevention Conference in Connecticut which the state will pay for.

Audited Claims

Motion by Councilman Baker and seconded by Councilman Petronis to pay the audited claims.

General	#447-#473	\$10,758.78
Highway	#402-#433	\$19,865.12
Town Outside	#92-#95	\$7,983.52
Water & Sewer	#46	\$60-#63
Capital Projects	#60-#63	\$52,681.55
(Walking Trail, Boilerhouse, CSR)		

Motion carried.

Motion by Councilman Petronis and seconded by Councilwoman Whitman to adjourn into executive session for Personnel, Litigation and Contractual at 8:00 PM.

(Noted: Supervisor Connelly noted for the record that the Town Board would not be acting on any business and would not resume the regular Business Meeting.)

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk