

Stillwater Town Board
Business Meeting/Public Hearing
(Saratoga Lake PDD)
August 16, 2012 7:00 PM
Stillwater Community Center

Present: **Councilman Artie Baker**
 Councilman Ken Petronis
 Councilwoman Lisa Bruno
 Councilwoman Virginia Whitman
 Supervisor Ed Kinowski

Also Present: **Sue Cunningham, Town Clerk**
 Mark Minick, Supt of Highways
 Daryl Cutler, Attorney for the Town
 Stu Messinger, Engineer for the Town

Supervisor Kinowski called the Public Hearing to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

7:00 PM Public Hearing Saratoga Lake PDD

Purpose: The purpose of the Public Hearing is to afford the public the opportunity to comment on a proposed Local Law amending the Saratoga Lake Planned Development District.

Supervisor Kinowski explained the purpose of the public hearing and opened the meeting up for public comment.

With everyone having the opportunity to comment Supervisor Kinowski closed the public hearing at 7:04 pm. (Note: no one from the public commented)

7:05 PM Regular Meeting

Reports Town Board & Department Heads

Councilwoman Whitman

Exemptions: Councilwoman Whitman questioned the impact on assessments and the budget if veteran's exemptions were raised.

Supervisor Kinowski stated that he requested the assessor prepare a cap and impact statement. The total impact on the budget is not known yet and he thought they could discuss it at budget time.

Police car: Councilwoman Whitman questioned why the police chief was not here to discuss the purchasing of police vehicles. She also inquired when the Town sponsors someone to attend the police academy the Town has to hire that person.

Discussion was held on the police budget and sponsoring practice.

2013 Budget Statement: Councilwoman Whitman read a statement regarding the upcoming 2013 budget.

Councilman Baker

Crosswalk: Councilman Baker commented on the nice job done on the crosswalk that was done across Route 76 near the Glen Hollow Park.

Councilwoman Bruno

Assemblyman Tony Jordan: Councilwoman Bruno reported that Assemblyman Jordan would be in Town on Sept 17th and his schedule would be 1:00 PM at Stillwater Glen Hollow Park, 2:00 PM at the Stillwater Library and 2:30 PM at the Blockhouse Park to talk with Town residents.

Supervisor Kinowski

Blockhouse: Supervisor Kinowski reported that he has met with the Village Mayor regarding bringing water & sewer to the north end of the Blockhouse Park property.

Supt of Highways (Mark Minick)

Sup't Minick gave a brief update on the work the Highway Dept has been and will be doing.; Fitch & Farley Rd have been completed except for putting up the guardrail.; Rt. 4 sidewalk will start on Monday and should be completed by the end of the week; village will be flushing hydrants on Monday & Tuesday so the Town will be flushing hydrants on Wednesday & Thursday; and a2" water line and spicket have been installed up in the Glen Hollow Park.

Adoption of Minutes: Motion by Councilwoman Whitman and seconded by Councilman Petronis to adopt the minutes of the July 19, 2012 minutes. **Motion carried.**

Agenda Items (Resolutions #65--#76)

Resolution #65 Finding That the Amendments to the Saratoga Lake Planned Development District Will Not Have a Significant Environmental Impact

Introduced by: Supervisor

WHEREAS, a Public Hearing was conducted at a Town Board meeting on August 16, 2012 at which the environmental impacts of the project were presented and discussed; and

WHEREAS, the Town Board has compared the proposed action with the criteria for determining significance in 6 NYCRR 617.7(c) and has referred the matter to the County Planning Board; and

Now, therefore, be it

RESOLVED, that the Town Board, acting as lead agency for the coordinated SEQRA evaluation of the Saratoga Lake Planned Development District hereby determines that the proposed unlisted action will not have a significant environmental impact and therefore determines that a draft environmental impact statement will not be prepared pursuant to the applicable standards of 6 NYCRR Part 617 (SEQRA); and be it further

RESOLVED, that the Town Board authorizes the dissemination of the attached Notice of Determination of Non-Significance to all involved and interested agencies.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #65 of 2012.

A roll call vote was taken on Resolution No. 65 of 2012 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #65 of 2012 was adopted unanimously.

Resolution #66 Adopt Local Law No. ____ of 2012 Regarding Saratoga Lake Planned Development District

Introduced by: Supervisor

a combined salary of \$30,000 and no health benefits required. The person occupying this position will report to the Director of Building, Planning and Zoning Dept.

- Add a Full Time Planner position, salary range \$37,000 to \$40,000 + benefits. The Planner will take a great deal of workload off the Contracted Director Position; and, free up time to better develop the Building Department and make the necessary update changes to all our Town Plans and ongoing Planning/Zoning issues. The Planner position will be advertised immediately with an intended start date not later than end of October 2012.

- Add a part-time (\$12.50/hr.) hourly Secretary, no benefits, to provide additional secretarial support to the Building Department. This position will be advertised immediately, with a start date not later than October 2012; and

WHEREAS, the above personnel and position changes, and/or additions, for the Building Department may require additional funds for the physical expansion of the Building Department that will be determined at a future date;

Now, therefore, be it

RESOLVED, that the Supervisor is authorized to appoint Mr. Hughes to the new consolidated part-time position in the Building Department and advertise for a Full Time Planner and part-time secretary for the Building Department; and be it further

RESOLVED that the Supervisor, working with the Building Department, will determine budgetary expenses necessary for physical expansion of the Department and report same to the Town Board for funding.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #71 of 2012.

Discussion was held on the new positions, pay, hours, starting date, planner vs. engineer and the building dept moving forward.

Councilwoman Bruno questioned whether they should set max hours not to exceed for the assistant.

Councilman Baker questioned the pay for P. Hughes.

Councilwoman Whitman questioned the justification for doing this now and not at budget time for next year. She stated she knows there is justification for P. Hughes but is not in favor of the rest.

Supervisor Kinowski stated that reviewing the budget and health of the budget, increase in sales tax, pilot agreement with Global Foundries they need to look at moving ahead.

Councilwoman Bruno commented on monies saved with renewing Bonds, good budgeting and planning for the future.

A roll call vote was taken on Resolution #71 of 2012 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	NO
Councilwoman Bruno	YES

Motion carried. Resolution #71 of 2012 was adopted by a 4 to 1 vote.

Resolution #72 Standard Work Day and Reporting for Peter Hughes

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #72 of 2012.

A roll call vote was taken on Resolution #72 of 2012 as follows:

Supervisor Kinowski	YES
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Motion by Councilman Petronis and seconded by Councilwoman Bruno to TABLE Resolution #76 of 2012.

Discussion: Councilman Baker questioned the purpose of this resolution. Supervisor Kinowski stated that looking at Town property they need to know what can be done with property, survey area and identify property lines. Discussion was held on mapping, pinning, stakes being placed on boundary lines and budgeting. Councilwoman Whitman commented on not staying with budget.

A roll call vote was taken on Resolution #66 of 2012 to table was as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #76 of 2012 was TABLED unanimously.

Public Input

John V commented on Resolution #71, the building inspector not being a Town resident and underage drinking in Saratoga Hills. Supervisor Kinowski stated that they were not going to revisit the past and to call the police when he sees underage drinking.

Lynn L inquired if there were any updates on the proposed water district. Supervisor Kinowski stated that were looking at several options and hope to have a workshop with more information in September.

Tony B questioned what effect just putting in transmission lines would be on the ones affected by the proposed water district. Supervisor Kinowski stated that it would have no affect on them.

Coke C questioned why the highway dept was working Fridays in the park collecting overtime and inquired why Van Ness Hill was being considered an emergency. Supervisor Kinowski stated that even though the Highway Dept was earning overtime working on the park its still below the cost if they had someone else come in and do the work. As for Van Ness Hill the extensive study let to the conclusion that they are dealing with the unknown. It could collapse now or ten years but it does continue to slide 8 inches a year.

Audited Claims

Motion by Councilwoman Whitman and seconded by Councilman Petronis to pay the audited claims.

General	#313--#330	\$5,921.68
Town Outside	#167--#174	\$7,917.65
Highway	#284--#304	\$7,359.47
Water & Sewer	#36--#40	\$1,308.70

Motion carried.

Motion by Councilman Baker and seconded by Councilwoman Bruno to adjourn the regular meeting and enter into executive session to discuss litigation matters. **Motion carried.** (Note: the Town Board will not resume the regular meeting)

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk