

**Stillwater Town Board  
Business Meeting  
August 15, 2013 7:00 PM  
Stillwater Town Hall**

**Present:** Councilman Artie Baker  
Councilman Ken Petronis  
Councilwoman Lisa Bruno  
Supervisor Ed Kinowski

**Also Present:** Sue Cunningham, Town Clerk  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town

**Absent:** Councilwoman Virginia Whitman  
Mark Minick, Supt of Highways

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

**Adoption of Minutes: Motion** by Councilman Petronis and seconded by Councilwoman Bruno to adopt the minutes of July 18, 2013. **Motion carried.**

**Agenda Items** (Resolution #83 - #89)

**Resolution #83 Accept a Proposal to Make Repairs at the Blockhouse**

Introduced by: Supervisor

WHEREAS, a need for repairs of the retaining wall, drainage and brick walkway around the flag poles at the Blockhouse has been identified;

WHEREAS, the scope of the project brought it under the thresholds contained in General Municipal Law §103 for competitive bidding;

Now, therefore, be it

RESOLVED, that the Town Board hereby finds that Riverside Yard Care has submitted the lowest most responsible proposal for repairs at the Blockhouse in the amount of \$4,460.00; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to accept the proposal of Riverside Yard Care for repairs at the Blockhouse as outlined in the attachment hereto at a cost not to exceed \$4,460.00.

**Motion** by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #83 of 2013.

A roll call vote was taken on Resolution #83 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	ABSENT
Councilwoman Bruno	YES

**Motion carried.** Resolution #83 of 2013 was adopted unanimously.

**Resolution #84      Appoint a Professional Service Contractor as the  
Acting Director of the Department of Building,  
Planning and Development**

Introduced by: \_\_\_\_\_ Supervisor \_\_\_\_\_

WHEREAS, the Town of Stillwater is reorganizing the Department of Building, Planning and Development and finds it necessary to hire an independent contractor; and

WHEREAS, said contractor will replace the late Mr. Richard R. Butler as the Acting Director of the Department of Building, Planning and Development effective immediately; and

WHEREAS, said contractor, will be a licensed professional with the necessary skills and abilities to perform the duties as the Acting Director;

Now, therefore, be it

RESOLVED, that the Supervisor is authorized to enter into a contract with Paul K. Male, to serve as the Acting Director of the Department of Building, Planning and Development, and shall be paid an annual retainer of \$50,000.00 payable monthly for personal services rendered to the Town Board, Planning Board and Zoning Board of Appeals, respectively; and be it further

RESOLVED, additional professional services, as directed by the Town Board, shall be payable to Mr. Male on an hourly basis at the rate of \$100 per hour.

**Motion** by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #84 of 2013.

A roll call vote was taken on Resolution #84 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	ABSENT
Councilwoman Bruno	YES

**Motion carried.** Resolution #84 of 2013 was adopted unanimously.

**Resolution #85      Setting a Public Hearing to Consider a Zoning Map Update for  
the Route 67 West Business District**

Introduced by: \_\_\_\_\_ Supervisor \_\_\_\_\_

WHEREAS, The Chazen Companies has recommended an update of the Town's Zoning Map; and

WHEREAS, the Town Board wishes to conduct a public hearing to consider comments from residents regarding the proposed updates to the Town's Zoning Map;

Now therefore be it,

RESOLVED, that a public hearing is hereby scheduled for 7:00 p.m. September 19, 2013 at Stillwater Town Hall, 881 Hudson Road, Stillwater, New York 12170 to consider updates to the Town's Zoning Map; and be it further

RESOLVED, that pursuant to the authority vested in the Town Board by virtue of the New York State Constitution and the Municipal Home Rule Law, the Town Board hereby exercises the authority to supersede New York State Town Law Sections 264 and 265 requiring ten (10) days prior publication of the Public Hearing and shortening the period



A roll call vote was taken on Resolution #86 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	ABSENT
Councilwoman Bruno	YES

**Motion carried.** Resolution #86 of 2013 was adopted unanimously.

**Resolution #87                    Approve The Chazen Companies  
Engagement Agreement Regarding  
Mobile Home Park Inventory/Mapping Services**

Introduced by: Supervisor \_\_\_\_\_

WHEREAS, The Chazen Companies has submitted an Engagement Agreement relating to detailed survey work regarding Mobile Home Park Inventory/Mapping Services;

Now therefore, be it,

RESOLVED, that the Supervisor is authorized to sign an Engagement Agreement (Engagement Agreement #21 attached) for additional surveying services with The Chazen Companies relating to detailed survey work regarding Mobile Home Park Inventory/Mapping Services in the amount of \$3,000.00.

**Motion** by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #87 of 2013.

A roll call vote was taken on Resolution #87 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	ABSENT
Councilwoman Bruno	YES

**Motion carried.** Resolution #87 of 2013 was adopted unanimously.

**Resolution #88                    Approve The Chazen Companies  
Engagement Agreement Regarding  
Riverfront Park**

Introduced by: Supervisor \_\_\_\_\_

WHEREAS, The Chazen Companies has submitted an Engagement Agreement relating to detailed survey work regarding Riverfront Park;

Now therefore, be it,

RESOLVED, that the Supervisor is authorized to sign an Engagement Agreement (Engagement Agreement #22 attached) for additional surveying services with The Chazen Companies relating to detailed survey work regarding Riverfront Park in the amount of \$12,310.00.

**Motion** by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #88 of 2013.

A roll call vote was taken on Resolution #88 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES



Art F. commented on the planned drawings and renovations for Browns Beach and felt the Town moved to quickly on this.

Supervisor Kinowski stated that the drawings were for the grant they were applying for and that they don't have to follow those plans.

Further discussion was held on possibilities for Browns Beach.

John V commented on the present Engineer not living in Town which makes him not able to be the Town Engineer.

Supervisor Kinowski explained that he is not the Town Engineer but Engineer for the Town.

Note: John V became disruptive, would not sit back down and kept talking over the Supervisor.

Supervisor Kinowski threatened to have him remove from the meeting or have the police called to have him removed. At this time the Supervisor closed the public portion of the meeting.

### **Audited Claims**

**Motion** by Councilman Baker and seconded by Councilman Petronis to pay the audited claims.

General	#301--#322	\$11,361.44
Town Outside	#136--#149	\$12,826.10
Highway	#317--#338	\$15,285.37
Water	#48	\$860.51
Capital Projects	#25--#30	\$34,375.53

**Motion carried.**

**Motion** by Councilman Baker and seconded by Councilman Petronis to adjourn the Town Board meeting at 7:50 pm. **Motion carried.**

Respectfully submitted by

Sue Cunningham  
Stillwater Town Clerk