

Stillwater Town Board
Business Meeting/Public Hearing
Proposed Water District #6
June 20, 2013 7:00 PM
Stillwater Town Hall

Present: **Councilman Artie Baker**
 Councilman Ken Petronis
 Councilwoman Lisa Bruno
 Councilwoman Virginia Whitman
 Supervisor Ed Kinowski

Also Present: **Sue Cunningham, Town Clerk**
 Mark Minick, Supt of Highways
 James Trainor, Attorney for the Town
 Joe Lanaro, Engineer for the Town

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

Public Hearing 7:00 PM

Purpose: The purpose of the Public Hearing will be to inform the public, to review the public use to be served, to consider the need and location of the property acquisitions and to assess the impact of the acquisitions on the environment and the residents in the vicinity of the Saratoga County Water Authority system connection to the proposed consolidated Water District No. 6 water system. The Town Board wishes to describe, consider and solicit public comment on a proposal to acquire property interests along and near the water transmission line to be constructed.

Attorney Trainor stated that 2 sign in sheets were being passed around and asked residents in attendance to sign the sheets and explained the purpose of the two public hearings. The public hearing will be left open until July 18, 2013 for written comments which should be submitted to the Stillwater Town Clerk.

Engineer Lanaro gave a power point presentation.
Power point presentation and public comment were covered by a court stenographer and will be attached to the minutes.

Public comment ended at 8:20 pm.

Public Hearing 8:22 pm

Purpose: The purpose of the Proposed Joint Consolidation Agreement is to inform the public, to review the public use to be served, to consider the advantages and disadvantages of consolidation and to assess the impact of the consolidation on the environment and the residents in Water Districts # 1, 3, 4, and 4 Extension 1. The Town Board wishes to describe, consider and solicit public comment on a Proposed Joint Consolidation Agreement providing for the consolidation of existing and contiguous Town Water Districts # 1, 3, 4 and 4 Extension 1 into (new) Water District #6 to provide a long-term, safe, reliable and economical water supply to customers within those districts by utilizing the existing infrastructure and external boundaries of these Districts for the Consolidated Water District.

Attorney Trainor explained the purpose of the two public hearings. The public hearing will be left open until July 18, 2013 for written comments which should be submitted to the Stillwater Town Clerk.

Public comment ended at 8:20 pm. Public comment was covered by a court stenographer and will be attached to the minutes.

9:15 pm Business Meeting

Adoption of Minutes: Motion by Councilwoman Whitman and seconded by Councilwoman Bruno to adopt the minutes of the May 16, 2013. **Motion carried.**

Agenda Items **Resolutions #49--#66**

Resolution # 49 **Hold Only the Business Town Board Meeting
For the Months of July and August**

Introduced by: Supervisor

WHEREAS, it is often difficult to ensure all board members will be present for meetings during the summer vacation months; and

WHEREAS, in the interest of allowing appropriate vacation planning for our Town Board Members, Town Staff and the members of the Public, during the months of July and August it has been requested that the Town Board consider reducing the number of Town Board Meetings during the summer;

Now therefore, be it

RESOLVED, that only one Town Board meeting each month will be held during the months of July and August 2013, and these meetings will be for business purposes and conducted on the third Thursday of these respective months; and be it further

RESOLVED, that a minimum of three council members will review any vouchers, as prepared by the Town Clerk, for audit of claims as needed to ensure timely payment of Claims prior to the third Thursday Business meeting; and be it further

RESOLVED, that the Town Clerk shall publish this change of schedule in the official town newspaper and post at Town Hall; and be it further

RESOLVED, that the Town Board will return to two (2) regular meetings per month on the 1st and 3rd Thursdays of the month beginning in September 2013.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #49 of 2013.

A roll call vote was taken on Resolution #49 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #49 of 2013 was adopted unanimously.

Resolution #50 **Appointing A Chairman to the Ethics Board**

Introduced by: Councilwoman Whitman

WHEREAS, a vacancy for the position of Chairman of the Ethics Board position exists; and

WHEREAS, the Town Board recommends that Michael Caulfield be appointed as Chairman of the Ethics Board to fill the vacant position through December 31, 2013;

Now, therefore, be it

RESOLVED, that the Town Board hereby appoints Michael Caulfield as Chairman of the

#9 Brandon Koury
#10 Jared Garrow

Now, therefore, be it

RESOLVED, that the Town Board honors the above named 2013 Class of Stillwater Central High School students for their hard work, dedication and academic achievements throughout their educational career; and be it further

RESOLVED, that the Town Board wishes them great success in their future achievements.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #52 of 2013.

A roll call vote was taken on Resolution #52 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #52 of 2013 was adopted unanimously.

Resolution #53 Honoring the 2013 Class of Stillwater Central High School

Introduced by: Councilwoman Bruno

WHEREAS, on behalf of the Town of Stillwater, the Town Board wishes to congratulate the entire class of 2013 for their successful completion of education at Stillwater Central High School;

Now, therefore, be it

RESOLVED, that the Town Board congratulates the entire 2013 Class of Stillwater Central High School for their successful completion of education; and be it further

RESOLVED, that the Town Board wishes the 2013 Class great success in their future achievements.

Motion by Councilman Petronis, seconded by Councilwoman Bruno, to adopt Resolution #53 of 2013.

A roll call vote was taken on Resolution #53 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #53 of 2013 was adopted unanimously.

**Resolution #54 Amending Resolution No. 14 of 2013
Regarding Expenditures for “Fit-Up” the
New Town Hall**

Introduced by: Supervisor

WHEREAS, the Town Board unanimously approved Resolution No. 14 of 2013 on February 21, 2013 which allowed expenditures of funds to “fit-up” the new Town Hall;

WHEREAS, the Malta wants to provide emergency services to the residents of the Town of Stillwater and to merge its emergency services with the Stillwater Ambulance Fund subject to the terms of new contract between the Town and the new entity;

Now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to negotiate and sign a contract for emergency services with the new entity for a period of _____ (____) years.

Motion by Councilman Petronis and seconded by Councilwoman Whitman to TABLE Resolution #56 of 2013.

A roll call vote was taken on Resolution #56 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #56 of 2013 was TABLED unanimously.

**Resolution #57 Authorizing the Supervisor to Accept the Proposal
 And Sign a Contract for Improvements to the
 Multi-Use Trail Contingent upon the Award
 Of Grant Money**

Introduced by: Supervisor _____

WHEREAS, The Chazen Companies has completed design and construction plans for the second phase of the Champlain Canal Multi-Use Trail, partially being funded by a grant received by the Town, and has received an Engagement Agreement (engagement agreement #19 attached) to completed bidding and construction phase services to advance this phase of the project further; and

WHEREAS, the Town wishes to secure construction bids to advance the project to completion of this phase of the Champlain Canal Multi-use Trail;

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the engagement agreement and allow The Chazen Companies to advance Bidding documents and secure Bids for construction work to be done on the Champlain Canal Multi-use Trail with said construction advancing contingent upon approval and receipt of grant funds or other designated park funds so available to the Town.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #57 of 2013.

A roll call vote was taken on Resolution #57 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #57 of 2013 was adopted unanimously.

Resolution #58

**Approve The Chazen Companies
Engagement Agreement Regarding
Mullah Hill**

Introduced by: Supervisor

WHEREAS, The Chazen Companies has submitted an Engagement Agreement relating to detailed survey work regarding Mullah Hill;

Now therefore, be it,

RESOLVED, that the Supervisor is authorized to sign an Engagement Agreement (engagement agreement #20 attached) for additional surveying services with The Chazen Companies relating to detailed survey work regarding Mullah Hill in the amount of \$8,800.00.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #58 of 2013.

A roll call vote was taken on Resolution #58 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #58 of 2013 was adopted unanimously.

Resolution #59

**Approve The Chazen Companies
Engagement Agreement Regarding
Brown's Beach**

Introduced by: Supervisor

WHEREAS, The Chazen Companies has submitted the attached Engagement Agreement to complete a Phase I Environmental Site Assessment, ALTA/ACSM Property Boundary Survey and CFA Grant Application regarding Brown's Beach;

Now therefore, be it,

RESOLVED, that the Supervisor is authorized to sign the attached Engagement Agreement (engagement agreement #15 attached) for additional engineering services with The Chazen Companies to complete a Phase I Environmental Site Assessment, ALTA/ACSM Property Boundary Survey and CFA Grant Application regarding Brown's Beach in the amount of \$24,470.00.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #59 of 2013.

A roll call vote was taken on Resolution #59 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #59 of 2013 was adopted unanimously.

Resolution #60

Authorizing Additional Repair of Boilers at Stillwater Area Community Center

Introduced by: _____ Supervisor _____

WHEREAS, repair of the boilers recently became necessary at the Stillwater Area Community Center (“SACC”); and

WHEREAS, the SACC is a Town-owned building such that the Town is responsible to pay for the upkeep of the building;

Now therefore be it

RESOLVED, that the Town Board hereby approves the expenditure of up to \$35,000 for the repairs necessary to the Boilers at the SACC.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #60 of 2013.

A roll call vote was taken on Resolution #60 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #60 of 2013 was adopted unanimously.

Resolution #61

Authorizing The Expenditure of Funds To Up Grade the Air Conditioning and Security System at the New Town Hall

Introduced by: _____ Supervisor _____

WHEREAS, a need to up-grade the air conditioning and security system at the new Town Hall had been identified; and

WHEREAS, the amount estimated to cover such up-grades is \$45,000;

Now therefore be it

RESOLVED, that the Town Board hereby approves the up-grades to the air conditioning and security system in an amount not to exceed \$45,000.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #61 of 2013.

A roll call vote was taken on Resolution #61 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #61 of 2013 was adopted unanimously.

**Resolution #62 Amending Resolution No. 33 of 2013
Regarding Expenditures for Glen Hollow Park**

Introduced by: Supervisor

WHEREAS, the Town Board unanimously approved Resolution No. 33 of 2013 on April 18, 2013 which allowed expenditures of funds for Glen Hollow Park Equipment;

WHEREAS, additional funds are required to cover all expenses for Glen Hollow Park Equipment; and

WHEREAS, The Chazen Companies has provided an Engagement Agreement (engagement agreement #17 attached) to advance limited field survey and grading details to support certain park and trail re-grading activities by others, as well as Master Plan updates to consider the placement of some form of a Basketball Court in the amount of \$2,750.00; and

WHEREAS, The Chazen Companies has provided an Engagement Agreement (engagement agreement #18 attached) to advance the final construction documents, bidding and construction administration of the Comfort Station at the Glen Hollow Town Park in the amount of \$10,350;

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the engagement agreements and allow The Chazen Companies to advance services as so described in the attached engagements agreements, including Bidding documents and to secure Bids for construction work to be done at the Glen Hollow Town Park; and be it further

RESOLVED, that 2013 Resolution No. 33 is hereby amended to increase the amount expended for Glen Hollow Park Equipment to \$100,000.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #62 of 2013.

A roll call vote was taken on Resolution #62 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #62 of 2013 was adopted unanimously.

**Resolution #63 Sponsor the Band at the Stillwater Community Picnic
Held at the American Legion Post 490**

Introduced by: Councilman Baker

WHEREAS, the Town's 2nd annual Stillwater Community Picnic is scheduled to be held August 3, 2013 at the American Legion Post 490; and

WHEREAS, the Town Board desires to sponsor the Band for this annual event;

Now therefore be it,

RESOLVED, that the Supervisor is hereby authorized to expend an amount not to exceed \$800.00 for the band for the Town's 2nd annual Stillwater Community Picnic.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #63 of 2013.

A roll call vote was taken on Resolution #63 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #63 of 2013 was adopted unanimously.

**Resolution #64 Approve The Chazen Companies
Engagement Agreement Regarding
SCWA Project – Design Phase Services**

Introduced by: Supervisor

WHEREAS, The Chazen Companies has submitted the attached Engagement Agreement relating to SCWA Project Design Phase Services;

WHEREAS, The Chazen Companies is requesting the following tasks be authorized by the Town:

Task 27 SEQRA Assistance	\$3,500
Task 37 Design Phase Meetings/Correspondence	\$10,000
Task 38 Survey/Easement Mapping	\$99,000
Task 39 Easement Acquisition Support	\$37,500

Now therefore, be it,

RESOLVED, that the Supervisor is authorized to sign the attached Engagement Agreement (engagement agreement #14 attached) for additional engineering services with The Chazen Companies relating to SCWA Project Design Phase Services in the amount of \$337,000 to further the project if approved; and be it further

RESOLVED, that the Supervisor is authorized to disburse to The Chazen Companies the amount of \$150,000 with remaining amount authorized for disbursement following the requisite permissive referendum period.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #64 of 2013.

A roll call vote was taken on Resolution #64 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #64 of 2013 was adopted unanimously.

**Resolution #65 Reject All Bids for Tennis Courts at the
Glen Hollow Park**

Introduced by: Supervisor

WHEREAS, the Town advertised for bids for the construction of tennis courts at the Glen Hollow Park; and

WHEREAS, pursuant to General Municipal Law §103(i), the Town has the discretion to reject all bids received; and

Now therefore be it,

RESOLVED, that the Town Board hereby rejects all bids received for the construction of tennis courts at the Glen Hollow Park; and be it further

RESOLVED, that the Town Board hereby directs The Chazen Companies to re-advertise for new bids for the construction of tennis courts at the Glen Hollow Park.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #65 of 2013.

A roll call vote was taken on Resolution #65 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #65 of 2013 was adopted unanimously.

**Resolution #66 Authorizing and Consenting to
Allocation of Funds from
Globalfoundries Stillwater Foundation, Inc.**

Introduced by: Supervisor

WHEREAS, Globalfoundries Stillwater Foundation, Inc. has funds available to allocate for grants; and

WHEREAS, Town Board consent is required for disbursement of principal from the fund;

Now therefore be it,

RESOLVED, that the Town Board hereby authorizes and consents to the e Global foundries Stillwater Foundation Board using principal from the fund up to an amount of \$250,000 to award grants from the Globalfoundries-Stillwater Foundation.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution #66 of 2013.

A roll call vote was taken on Resolution #66 of 2013 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #66 of 2013 was adopted unanimously.

Public Input

John Basile, Village Trustee, gave a brief update on the Village sewer project and a problem they are having on Bunce Lane. They believe sump pumps hooked into sewer lines in one cause of the problem. They will be investigating and inquired in the highway could help with the inspections in the Castle Development area.

Discussion was held on the sewer issues and sump pumps.

Supervisor Kinowski informed J. Basile that Mayor Martin would have to bring a solution sewer back up on Bunce Lane back to the Consolidated Health Board.

John K inquired about Resolution #56 in regard to their assets.

Supervisor Kinowski stated that he believes everything will be turned over to the Malta Rescue Squad but the rescue squad's name will remain Stillwater.

Coke C commented on the sump pumps.

Audited Claims

Motion by Councilwoman Whitman and seconded by Councilwoman Bruno to pay the audited claims.

General	#217-#245	\$12,348.47
Town Outside	#99-#105	\$4,000.00
Highway	#235-#251	\$15,507.10
Water & Sewer	#36	\$3,30.98
Capital Projects	#13	\$2,695.25

Motion carried

Motion by Councilman Petronis and seconded by Councilman Baker to adjourn the meeting at 10:00 pm. **Motion carried.**

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk