

**Stillwater Town Board  
Business Meeting  
April 7, 2011 7:00 PM  
Stillwater Town Hall**

**Present:** Councilman Artie Baker  
Councilman Ken Petronis  
Councilwoman Lisa Bruno  
Councilwoman Virginia Whitman  
Supervisor Ed Kinowski

**Also Present:** Sue Cunningham, Town Clerk  
Mark Minick, Supt of Highways  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

**Adoption of Minutes: Motion** by Councilwoman Whitman and seconded by Councilman Petronis to adopt the minutes of the March 3, 2011 Agenda Meeting of the Stillwater Town Board. **Motion carried.**

**Fuel Bids**

		<u>Tank Car Average</u>	<u>Mark Up</u>	<u>Price</u>
Pyrofax Energy	Diesel	No Bid		
	89 Octane	No Bid		
	Heating Oil	3.21475	.350	3.565
G A Bove & Sons	Diesel	3.3400	.1900	3.5300
	89 Octane	3.2155	.1800	3.3955
	Heating Oil	3.2275	.1500	3.3775

Bid will be awarded at the Business meeting.

**Reports**

**Councilwoman Whitman**

**Town Businesses:** Councilwoman Whitman reported that she toured the new Day Care business and was very impressed with it.

**Ethics Board:** Councilwoman Whitman requested a resolution appointing Mike Caulfield to the Ethics Board replacing Pat Brown.

**Councilman Baker**

**Parks: Blockhouse Park;** Councilman Baker stated he was approached by a food vendor who would like to set up a food cart in the Blockhouse Park. Prior to the Village issuing a peddler permit the vendor needed to obtain permission from the Town since it was Town property.

**Discussion:** A discussion was held and the consensus was to give the vendor permission, waive the Town fee (Only for Blockhouse Park) as long as they obtained a permit from the Village. It was also the consensus that they have a trash can out of their own and it would be garbage in garbage out.

**Glen Hollow Park:** Councilman Baker brought up making the Park a no smoking Park and having a dog area at the Park.

**Discussion** was held on enforcement, signage and designated areas for smoking as well as space being limited for a dog area. The park committee will continue to discuss the topics at their next committee meeting.

**Resolutions:** Councilman Baker requested that the Town Board consider Resolution # 28 this evening in regard to development of the Stillwater Glen Hollow Park.

**Family Day:** Councilman Baker reported that Family Day would be a two day event this year with a Country & Western Band playing Friday night from 6:30 PM to 10:30 PM and Saturday would start with a breakfast at the American Legion at 9:00 AM.

**Councilwoman Bruno**

Library: Councilwoman Bruno gave a brief report on the holiday match that the Library received and on their new hours.

Community Center: Councilwoman Bruno reported that the Community Center would hold an Easter breakfast and Easter egg hunt on April 16<sup>th</sup> from 9:00 am to 11:00 am.

Village wide garage sale: Councilwoman Bruno reported that the Village wide garage sale would be held on May 14<sup>th</sup>.

Police Dept: Councilwoman Bruno gave a brief report on the Police Dept for the month of March, reported that Paul Pecor graduated from the Police Academy and that Sergeant Carey submitted his letter of resignation effected April 29<sup>th</sup>.

**Councilman Petronis**

Festival of Foods: Councilman Petronis reported that he attended the Festival of Foods fundraiser at the Stillwater School which is a worthy event.

Community Center: Councilman Petronis reported a sink hole in the parking lot at the Community Center. The Highway Dept checked the sink hole out and found no water running underneath the ground. A temporary fix was made but the area will need to be addressed.

**Superintendent of Highways (Mark Minick)**

Supt. Minick gave a brief report of work being done by the Highway Dept.

**Supervisor Kinowski**

Route 67: Supervisor Kinowski reported that the County Planning Board and the Town Planning Board gave their approval for the proposed changes to Route 67 regarding zoning and the comp plan.

CSR: Supervisor Kinowski reported that the Town has received a check for 1.5 million for Phase II of CSR.

Browns Beach: Supervisor Kinowski reported he requested use of Browns Beach this summer and that the owner would like to continue with development of the area.

Farmers Market: Supervisor Kinowski commented on the Boilerhouse property being used as a site to hold a Farmers market during the summer and fall. He introduced two local residents who participate in a farmers market out of Town and they would like to see one in Town. The Town Clerk informed him that her office was working on this.

**Engineer for the Town (Joe Lanaro)**

Engineer Lanaro reported that the bid opening for Phase II of CSR would be on Monday at 2PM.

**Agenda Items Resolution #27 & #28**

**Resolution #27 Authorizing the Supervisor to Sign an Assignment of Easement to Saratoga County Sewer District No. 1**

Introduced by: Supervisor

WHEREAS, the Town of Stillwater previously obtained a sewer easement over the lands of Benson connecting what is commonly known as the Hillside Sewer System to the Revolutionary Heights Sewer System; and

WHEREAS, in order to facilitate the connection between PNL and Camelot it is now necessary that the easement be assigned by the Town to the Saratoga County Sewer District No. 1 in accordance with the attached Assignment;

Now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to sign the attached Assignment of Easement which assigns the Benson Sewer easement to the Saratoga County Sewer District No. 1 but also allows temporary access for maintenance of the sewer line to PNL and the Town of Stillwater.

**Motion** by Councilman Petronis and seconded by Councilwoman Bruno to adopt Resolution # 27 as amended.

A roll call vote was taken on Resolution # 27 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

**Motion carried.** Resolution #27 of 2011 as amended was unanimously.

**Resolution #28      Authorizing the Supervisor to Sign Grant Request Applications and necessary Contracts For the Development of Stillwater Glen Hollow Park**

Introduced by: Supervisor

WHEREAS, the Town of Stillwater has renewed its park and recreation initiatives to foster further development; and in doing so, has established a Citizen Committee for the Stillwater Glen Hollow park; and

WHEREAS, this committee was chartered to research and develop park plans and present recommendations to the Town Board; and

WHEREAS, this committee has finalized their recommendations and funding sources and now seek support from the Town Board to further this project;

Now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to sign Grant Request Applications to obtain funding for said park; and be it further

RESOLVED, that the Supervisor is hereby authorized to sign follow-on Grant contracts for the acceptance of Grant funding for said park; and be it further

RESOLVED, that the Citizen Committee, having formed a Not For Profit LLC, will be donating funds to the development of this park; and be it further

RESOLVED, that the Town Board here by authorizes an expenditure not to exceed \$85,000 for the purchase of play ground equipment with supervised installation and community build support for the Stillwater Glen Hollow Park; and be it further

RESOLVED, that the Town Board authorizes an expenditure not to exceed \$15,000 for required earth work for the installation, grading and use of the Play ground and pavilion area.

**Motion** by Councilman Baker and seconded by Councilwoman Bruno to adopt Resolution #28.

A roll call vote was taken on Resolution #28 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

**Motion carried.** Resolution #28 of 2011 was unanimously adopted.

**Public Input**

John V inquired as to the status of the updates to the Mobile Home Park Ordinance. Supervisor Kinowski stated that the MHO updates needed work on and was on hold for now.

Jackie M thanked the Town Board for their help regarding the Stillwater Glen Hollow Park.

Ray S inquired if any other zoning changes were being considered or proposed other than Route 67.

Supervisor Kinowski stated not at this time but will continue to move forward with zoning & GEIS amendments.

Further discussion was held on building, planning & development, zoning regulations, PDD & zoning changes that have created financial burden to homeowners.

Dave S inquired about the proposed changes to Route 67.

Supervisor Kinowski gave a brief explanation of the proposed changes and informed everyone that a public hearing was scheduled for April 21<sup>st</sup> regarding the proposed changes to Route 67 zoning and the comprehensive plan.

Art F inquired about the grading at the Stillwater Glen Hollow Park and maintenance cost.

Supervisor Kinowski went over the phases of the grading and at this time was unsure of maintenance cost.

Mike C inquired as to the status of the Sez Who Farm.

Supervisor Kinowski stated that the pending sale did not look good at this time.

**Audited Claims**

**Motion** by Councilwoman Whitman and seconded by Councilman Baker to pay the audited claims.

General	#111- #128	\$9786.36
Highway	#104- #152	\$27208.44
Town Outside	#65 - #76	\$4396.24
Water & Sewer	#19 - #24	\$1790.41
Capital Projects	#18 - #22	\$16445.58

**Motion carried.**

**Motion** by Councilwoman Whitman and seconded by Councilman Petronis to adjourn the meeting at 8:25 PM. **Motion carried.**

Respectfully submitted by

Sue Cunningham  
Town Clerk